

MINUTES
FINANCE COMMITTEE MEETING
SOUTH CENTRAL TRANSIT
THURSDAY, AUGUST 18, 2016
12:00 P.M.
SCT TRANSPORTATION CENTER
100 N. LOCUST STREET
CENTRALIA, IL 62801

Present:
Margaret Conley
Jeff Ashauer
Dennis Cook
Don Copeland
David Rodden
Ben Stratemeyer

Also Present:
Sheila Niederhofer
Vicki Clift
Sara Nollman Hodge
Megan VanDeveer
Pam DeMaris
Marvin Miller

The Budget/Finance committee meeting was called to order by Jeff Ashauer.

FINANCIAL REPORT – Clift reviewed the financial reports for July. Motion to send to the full Board for approval by Copeland, seconded by Cook. All aye. Motion carried.

Cash Requirements - Clift presented the August receivables as of 8/18/16 for the committee to review in hopes of accelerating the payment process. Motion to include bills for payment by Rodden, seconded by Copeland. All aye. Motion carried. Clift also announced that the FY16 Audit results are expected to be ready to present by Fred Becker at the September Finance meeting.

LEGISLATIVE REPORT – Niederhofer reported on the upcoming IPTA meeting next week in Moline. A request to solicit bids for items on the Maintenance grant was sent to IDOT in June but will need to be re-sent as that information is not able to be found by IDOT. IDOT still reports that contracts will be held up due to GATA being put into place.

CONTRACTS

Public Aid – Niederhofer reported receiving \$9685 in payments since last month, along with \$5423 received for Murray Center and various prisons due from August, September, and October of 2015.

Marshall Browning Hospital – Niederhofer reported on a new contract with Marshall Browning Hospital transporting patients to Carbondale, Marion and Mt. Vernon.

Addus Contract – Niederhofer reported on the yearly contract renewal with Addus.

BY-LAWS/ETHICS POLICY – Marvin Miller, Legal Counsel, reviewed a rough draft of updates to the policies. Discussion was held. On a motion by Rodden that no Trustee or past trustee shall be employed by the District for one year from the date of termination of Board membership. Copeland responded by saying that he would not 2nd that motion or vote that it be put in the Ethics policy because there is plenty of talent sitting on the board that could easily step into the key staff members positions. Niederhofer reminded the board that the board controls her and her position, but that it clearly states in the By-Laws that she is responsible for the employees at SCT. Stratemeyer stated that he would not be in favor due to the fact that he would lose his power with the Marion County Board Chair and things will be changing in a year. Niederhofer again reminded the board that she has a 5 year contract and still has 4 years remaining. Stratemeyer said that all could change in the next year. Rodden's motion died for a lack of a 2nd. Motion to re-examine and further refine and add clarity to the policy and procedures by Rodden, seconded by Cook. All aye. Motion carried.

COPIER QUOTES- Clift reported the need for 2 new copiers at the SCT main office, with the present copiers there being sent to other SCT facilities. Motion to solicit quotes for lease of 2 copiers by Copeland, seconded by Cook. All aye. Motion carried.

AUTO INSURANCE RENEWAL – Clift reported that the auto insurance will expire at the end of September. A renewal quote was expected to be ready to present to the committee, but has not been received from the insurance agent. It is hoped to be received before the Board meeting tomorrow to present to the Board. If the quote is not received by Board meeting it will be on the September agenda. Motion to allow the bidding process to begin for next year's renewal by Copeland, seconded by Rodden. All aye. Motion carried.

MONTHLY REPORT – Nollman Hodge reviewed the monthly reports for July.

ADJOURN - Meeting was adjourned on a motion by Cook, seconded by Copeland. All aye, motion carried.

