

**MINUTES
BOARD OF DIRECTORS MEETING
SOUTH CENTRAL TRANSIT
THURSDAY, MARCH 24, 2016
12:00 NOON
SCT TRANSPORTATION CENTER
100 N. LOCUST
CENTRALIA, IL 62801**

Present

Bill Milam
Pam Boyd
Margaret Conley
David Schwartz
Dennis Cook
Jeff Ashauer
David Rodden
Don Copeland
David Iossi
Ed Smalley
Ben Stratemeyer

Also Present

Sheila Niederhofer
Vicki Clift
Sara Nollman-Hodge
Pam DeMaris
Randy Barrow
Don Middleton
Marvin Miller
Neil Ackerman

The meeting was called to order by Bill Milam.

PUBLIC COMMENT- No public comment.

APPROVAL OF MINUTES – On a motion by Conley, seconded by Cook, the minutes of the previous Board meeting were approved. All aye. Motion carried.

COMMUNICATIONS

Thank You – A thank you was received from the Centralia Community Benevolent Association in appreciation of the proceeds from the SCT food drive.

REPORTS

Personnel Committee – On a motion by Smalley, seconded by Schwartz, the Personnel Committee minutes were approved. All aye. Motion carried.

Finance Committee – On a motion by Cook, seconded by Iossi, the Finance Committee minutes were approved. All aye. Motion carried.

Financial Summary – Clift reviewed the financial report for the month of February. On a motion by Rodden, seconded by Boyd, the Financial Summary was approved. 10 aye, Stratemeyer nay. Motion carried. It was the consensus of the Board to include the cash requirements report in all committee packets. Clift distributed reports confirming the payment of payroll taxes since January 2016. Clift explained the components and requirements of local match.

LEGISLATIVE

Niederhofer reported having an IPTA conference call on Wednesday. Several House Bills regarding transit agencies are in legislation, those bills were reviewed with the Board.

Routes – Randy Barrow, Director of Operations gave a presentation on SCT Shuttle Routes. Niederhofer commended Barrow on his organizational skills in working with the routes.

UNFINISHED BUSINESS

Nothing to report.

NEW BUSINESS

Accident/Emergency Plan & Procedures – Motion to approve revisions by Schwartz, seconded by Iossi. All aye. Motion carried.

Purple Martin Route – Motion to approve expansion of the Purple Martin Route by Cook, seconded by Iossi. All aye. Motion carried.

Funding Application FY17/Resolutions – Marvin Miller, Legal Counsel, reviewed the Certifications and Assurances with Board members. Clift distributed the proposed FY17 budget and reviewed with Board. Discussion was held. Stratemeyer expressed concern that public notice should be given prior to budget approval. Clift explained that notice was advertised and public hearing is scheduled for March 30. Due to time constraints of application due date, Board meeting fell before the public hearing. Motion to accept resolutions and send to IDOT by Rodden, seconded by Iossi. All aye. Motion carried. Motion to accept FY17 Budget contingent on no negative comments at public hearing, March 30, 9am at the Transportation Center by Rodden, seconded by Schwartz. All aye. Motion carried. In the event any negative comments are made at Public Hearing, a Board meeting shall be held at 1:00 pm on March 30 to discuss the negative comments.

Stratemeyer requested a list of SCT employee names, which employees qualify for insurance coverage and employee salary information.

OMA – Niederhofer distributed a summary of the Open Meetings Act received by IDOT to Board members.

Rodden commented that all financial information questions should be addressed to Ashauer, Finance Committee Chairman, and recommended that Board members review the By-laws to familiarize themselves with their job duties.

Adjournment – meeting was adjourned on a motion by Conley, seconded by Schwartz.
All aye. Motion carried.

Bill Milam, Board President

