

**MINUTES
BOARD OF DIRECTORS MEETING
SOUTH CENTRAL TRANSIT
THURSDAY, APRIL 28, 2016, 2016
12:00 NOON
SCT TRANSPORTATION CENTER
100 N. LOCUST
CENTRALIA, IL 62801**

Present

Bill Milam
Pam Boyd
Margaret Conley
David Schwartz
Dennis Cook
Jeff Ashauer
David Rodden
Don Copeland
David Iossi
Ed Smalley
Ben Stratemeyer

Also Present

Sheila Niederhofer
Vicki Clift
Sara Nollman-Hodge
Pam DeMaris
Don Middleton
Marvin Miller

The meeting was called to order by Bill Milam.

PUBLIC COMMENT- No public comment.

APPROVAL OF MINUTES – On a motion by Conley, seconded by Boyd, the minutes of the previous Board meeting and Special Board Meeting were approved. All aye. Motion carried. Niederhofer reported that the employee information that was requested by Stratemeyer was available to sign out either during or after the meeting. The Board decided that it would be available after the meeting. Milam addressed the Board saying the Board will follow the agenda and anything else will be addressed at the next Board meeting.

COMMUNICATIONS

IDOT Correspondence – Niederhofer distributed and reviewed a letter received from IDOT’s Bureau Chief of Transit Operations John Marreila, commending Niederhofer and staff for exemplary work.

REPORTS

Personnel Committee – On a motion by Schwartz, seconded by Smalley, the Personnel Committee minutes were approved. All aye. Motion carried.

Finance Committee – On a motion by Cook, seconded by Rodden, the Finance Committee minutes were approved. All aye. Motion carried.

Financial Summary – Clift handed out a report showing payment of payroll taxes since last Board meeting for board members to review, and then reviewed the financial report for the month of March. On a motion by Cook, seconded by Ashauer, the Financial Summary was approved. All aye. Motion carried.

LEGISLATIVE

Niederhofer reported on an upcoming IPTA and Legislative Committee meeting in Springfield next week. Updates will be given on the House Bills regarding transit agencies that are in legislation.

UNFINISHED BUSINESS

Discussion was held on Stratemeyer’s request for employee salary and benefit information and the procedure to follow obtaining such information. Motion to retain employee information until regulations are further reviewed by Boyd, seconded by Cook. 10 aye, Stratemeyer nay. Motion carried.

NEW BUSINESS

CVP Vehicle Application – Motion to approve CVP Vehicle Application and Board Resolution by Schwartz, seconded by Iossi. All aye. Motion carried.

Jefferson County Transit Facility Lease – Motion to approve the only bid submitted for the Jefferson County facility lease, CTD for \$3500 per month for 2 years by Ashauer, seconded by Iossi. All aye. Motion carried.

Title VI Policy - Motion to approve updates to the Title VI Policy that were received from IDOT by Conley, seconded by Schwartz. All aye. Motion carried.

PCOM Report – Niederhofer reviewed the PCOM (Program Compliance Oversight Manager Report) that is sent to IDOT quarterly.

OMA Committee – Niederhofer reminded OMA Committee members of the May 20 OMA meeting. There will be one closed session up for review.

IDOT Buses – Niederhofer reported receiving 3 vehicles from the FY14 Vehicle Procurement Application. Vehicles received are 2 medium duty buses and 1 super medium duty bus.

Equal Representation – Ashauer distributed a report of the breakdown of ridership and population per county for Board members to review. Discussion was held regarding the history of Board growth and the current county representation. A drafted “Appointed Trustee Distribution” letter created by Rodden to send to the six county Boards was given to each Board member for review. Motion to read letter, accept letter, reprint and all sign by Rodden, seconded by Schwartz. 10 aye, Stratemeyer nay. Motion carried.

Adjournment – meeting was adjourned on a motion by Conley, seconded by Schwartz. All aye. Motion carried.

