

**MINUTES
PERSONNEL COMMITTEE MEETING
SOUTH CENTRAL TRANSIT
THURSDAY, FEBRUARY 18, 2016
12:00 NOON
SCT TRANSPORTATION CENTER
100 N. LOCUST STREET
CENTRALIA, IL 62801**

Present:
Bill Milam
Margaret Conley
Pam Boyd
David Schwartz
Ed Smalley
Ben Stratemeyer

Also Present
Sheila Niederhofer
Vicki Clift
Sara Nollman-Hodge
Pam DeMaris

Margaret Conley called the meeting to order.

MONTHLY REPORT – Nollman-Hodge reviewed the January 2016 monthly report with the Committee.

PERSONNEL – Niederhofer reported on recent complaints regarding a driver. Upon investigation the driver was terminated due to policy violation.

CONTRACTS

Public Aid – Niederhofer reported that \$8,805 of Medicaid payments have been received since last Board meeting.

Kaskaskia Special Education - Niederhofer reported on a new contract with Kaskaskia Special Education regarding transportation from the Salem area to the Centralia High School.

CELL PHONE POLICY –Nollman-Hodge reported on updates to the current cell phone policy. Motion to send to the full Board for approval by Boyd, seconded by Schwartz. All aye. Motion carried.

CONFLICT OF INTEREST POLICY – Nollman-Hodge reviewed an addition to the policy. Motion to send to the full Board for approval by Schwartz, seconded by Boyd. All aye. Motion carried.

Niederhofer updated everyone on the letter campaign for public transportation and senior funding with 250 letters collected so far. Niederhofer has scheduled meetings with Representative Cavaletto and Representative Meier for next week and invited anyone from the committee to attend those meetings as well.

Conley invited everyone to take a look at an article on South Central Transit in the Shoppers Weekly Business Anniversary Issue.

Adjourn- On a Motion by Schwartz, seconded by Smalley, the Personnel Committee meeting adjourned.