



South Central Illinois Mass Transit District

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MINUTES
BOARD OF DIRECTORS MEETING
SOUTH CENTRAL TRANSIT
THURSDAY, MAY 25, 2017
12:00 NOON
SCT TRANSPORTATION CENTER
100 N. LOCUST ST.
CENTRALIA, IL. 62801

Present:

Margaret Conley
David Rodden
Pam Boyd
David Iossi
Ben Stratemeyer
Ed Smalley
Jeff Ashauer
George Guidish
Don Jones
Don Copeland

Also Present:

Sheila Niederhofer
Sara Nollman Hodge
Vicki Clift
Pam DeMaris
Randy Barrow
Marvin Miller

The meeting was called to order by Board President, Margaret Conley.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

On a motion by Ashauer, seconded by Smalley, the minutes of the previous meeting were approved as read. All Aye. Motion carried.

COMMUNICATIONS

Nothing to report.

REPORTS

Personnel Committee

Boyd reported on the Personnel Committee meeting held on May 18th. Clarification will

be made to the statement regarding the employee information request, omitting addresses. Motion to approve by Guidish, seconded by Iossi. All aye. Motion carried.

Finance Committee

Ashauer reported on the Finance Committee meeting held on May 18th. On a motion by Smalley, seconded by Iossi, the report was approved. All aye. Motion carried.

Financial Summary

Clift reported on the April financial reports and reported receiving the 3rd quarter DOA payment the first week of May with the line of credit being paid off immediately. Payroll tax payment information was shown to the Board. On a motion by Smalley seconded by Iossi, the April financial reports were approved as submitted. All aye. Motion carried.

OMA Committee

Rodden reviewed the minutes of the OMA Committee meeting held on May 18th. Motion to retain written minutes and destroy all 6 tapes that are 18 month or older by Ashauer, seconded by Iossi. All aye. Motion carried.

Legislative Report

Niederhofer reported on Senate Bill 42 regarding the possible change to transportation agencies reimbursement rate and 10% increase to the FY18 budget. Discussion was held. Conley urged the Board members to contact senators and representatives to let them know how important public transportation is to Southern Illinois.

UNFINISHED BUSINESS

Disruptive Passenger Conduct Policy

Motion to accept policy as presented by Guidish, seconded by Copeland. All aye. Motion carried.

NEW BUSINESS

Personnel Handbook Policy

Motion to accept changes to policy by Iossi, seconded by Jones. All aye. Motion carried.

Health Insurance

Smalley shared information regarding the rising cost of insurance premiums and reported that Blue Cross/Blue Shield premiums are in line with today's market. He was thanked by Board President for reviewing other insurance options.

CVP Application/Resolution

Clift reported to the Board that the annual CVP application for 10 vehicles (5 medium duty and 5 super medium duty) and the Legal Opinion prepared by legal counsel were ready to send to IDOT along with the signed Board Resolution. Motion to sign Board resolution and send to IDOT by Guidish, seconded by Ashauer. All aye. Motion carried.

Bus Leases

Niederhofer reported receiving quotes for busses for the recently renewed 5 year contract with BCMW. The low quote was received from Southern Bus & Mobility for 3 – 2018 busses at \$2328 per month. Vehicles are needed to fulfill this contract. Motion to approve by Smalley, seconded by Iossi. All aye. Motion carried.

Audit Proposal

Motion to approve the audit proposal from Glass & Shuffett in the amount of \$10,950, up \$250 from last year, for the FY17 audit by Ashauer, seconded by Rodden. All aye. Motion carried.

Maintenance Equipment Bids

Clift reviewed the maintenance equipment bids received that met specifications to the Board. Funding for the items is part of the Downstate Improvement Fund Capital Grant that was awarded a year ago and then taken back until now. Motion to accept bids by Guidish, seconded by Iossi. All aye. Motion carried.

Quarterly PCOM Report

The quarterly PCOM report was made available to Board members to view. At their request, copies were given to Jones and Stratemeyer and a copy will be emailed to Iossi.

Employee Information Request

Guidish has requested a report of all employee names, date of hire, position and last increase be presented to the Personnel Committee at the June meeting for review. Guidish states there is no malicious intent and report will be shredded after committee is finished with information.

Niederhofer stated that at the annual meeting each year in June the salary schedule, pay increase % (if any), organizational chart and election of officers is given out and discussed.

On a motion by Iossi, seconded by Copeland, the meeting was adjourned.

Margaret Conley, Board President