

MINUTES
BOARD OF DIRECTORS MEETING
SOUTH CENTRAL TRANSIT
THURSDAY, JUNE 22, 2017
12:00 NOON
SCT TRANSPORTATION CENTER
100 N. LOCUST ST.
CENTRALIA, IL. 62801

Present:

Margaret Conley
David Rodden
Pam Boyd
David Iossi
Ben Stratemeyer
Ed Smalley
Jeff Ashauer
George Guidish
Don Jones
Don Copeland
John Schubert

Also Present:

Sheila Niederhofer
Sara Nollman Hodge
Vicki Clift
Pam DeMaris
Randy Barrow
Marvin Miller

The meeting was called to order by Board President, Margaret Conley.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

On a motion by Ashauer, seconded by Guidish, the minutes of the previous meeting were approved as read. All Aye. Motion carried.

COMMUNICATIONS

Niederhofer introduced new Washington County Board member John Schubert to the Board.

REPORTS

Personnel Committee

Boyd reported on the Personnel Committee meeting held on June 15th. Motion to approve by Guidish, seconded by Iossi. All aye. Motion carried.

Finance Committee

Ashauer reported on the Finance Committee meeting held on June 15th. On a motion by Rodden, seconded by Copeland, the report was approved. All aye. Motion carried.

Financial Summary

Clift reported on the May financial reports noting that the check register now includes any electronic payments made. She reported receiving the 3rd quarter DOA payment the first week of May with the line of credit being paid off immediately. Payroll tax payment information was shown to the Board. On a motion by Ashauer seconded by Iossi, the May financial reports were approved as submitted. All aye. Motion carried.

Legislative Report

Niederhofer reported Governor Rauner has called special session to try and come up with a budget by the end of June. A meeting in Springfield with the Director of Transportation will be held in the next week or two. Niederhofer updated new Board members on what a passed budget could mean for SCT.

UNFINISHED BUSINESS

Conley reported receiving an email from Guidish wanting to add an item to the agenda, after the Board packets had been mailed. Washington County Chair has been added to the agenda. Conley read the email she received to the Board and discussion was held regarding conversations and meetings with the Washington County Chair regarding an appointment of a new Board member due to the passing of Dennis Cook in December. It was the consensus of the Board that the Board President reaches out to Washington County Board Chairman David Meyer and invite him to set a date and meet with the Board to discuss the issues at hand.

NEW BUSINESS

Salary Schedule – Niederhofer and Board discussed the Salary Schedule for 2017 – 2018. Stratmeyer requested a list of employees and what they make. Personnel committee had reviewed this at the Personnel Meeting, June 15 and was content with their findings. A list was given to Stratmeyer at his request to view and then collected at the end of the meeting.

Salary Increase Range – Bonuses – Niederhofer and Board discussed the Salary Increase Range/Bonuses. Motion to approve by Ashauer, seconded by Iossi. All aye. Motion carried.

OIG Investigations – Nollman Hodge reported on two investigations. One involved dropping off two clients at home with no one there. Upon investigation it was not SCT's responsibility to make sure someone was home before the clients were dropped off. The second investigation is regarding an SCT driver and a Five Star client in DuQuoin. Surveillance footage is being reviewed at this time.

Bus Leases

Niederhofer reviewed the information pertaining to the contract with BCMW and the need for 3 busses for new Board member John Schubert. Let the minutes reflect that Ashauer stated he would not support any motion to buy any busses. Motion to approve the renewal of (3) buses for 3 year lease by Copeland, seconded by Iossi. All aye. Motion carried.

Solicitation of LOC Quotes – Clift reported receiving interest from 4 banks with all quotes due by July 10.

Auto Insurance Bid Packets - Clift reported the renewal of auto insurance will be due the end of September. Bid packets will need to be approved to be sent out before sending to IDOT for approval. Motion to approve send bid packets out by Smalley, seconded by Copeland. All aye. Motion carried.

Managing Directors Evaluation – Boyd reviewed the evaluation that was sent by the Personnel Committee for approval. Motion to approve by Smalley, seconded by Iossi. All aye. Motion carried.

Selection of Officers – Selection of officers was held with Margaret Conley nominated by Rodden for President and George Guidish nominated for President by Iossi. Roll call vote was held with Ashauer, Boyd and Conley in favor of Conley. John Schubert – abstain. Copeland, Guidish, Iossi, Jones, Rodden, Smalley and Stratemeyer voting in favor of Guidish. New Board President George Guidish was congratulated. Jones nominated Ed Smalley for Vice President and Stratemeyer nominated Iossi for Secretary. Guidish asked that Ashauer remain the Chairman of the Finance committee. Iossi was named to chair the Personnel committee. Conley was named to the Personnel Committee. The committees themselves will remain the same.

Niederhofer stated that a training session regarding the history, bylaws and other information regarding SCT will be held for new Board members Don Jones and John Schubert.

On a motion by Boyd, seconded by Ashauer, the meeting was adjourned.

_____ George Guidish, Board President