

**FINANCE COMMITTEE MEETING  
SOUTH CENTRAL TRANSIT  
THURSDAY, AUGUST 17, 2017  
12:00 P.M.  
SCT TRANSPORTATION CENTER  
100 N. LOCUST STREET  
CENTRALIA, IL 62801**

**Present:**

George Guidish  
Don Copeland  
David Rodden  
Ben Stratemeyer  
John Schubert

**Absent:**

Jeff Ashauer

**Also Present:**

Sheila Niederhofer  
Vicki Clift  
Sara Nollman Hodge  
Pam DeMaris  
Randy Barrow  
David Iossi

The Budget/Finance committee meeting was called to order at 12:03 by George Guidish.

**GUEST RECOGNITION/PUBLIC COMMENT – None**

Copeland entered the meeting at 12:05.

**FINANCIAL REPORT**

Clift reviewed the financial reports for July. Clift pointed out items on the cash requirements report that were reimbursable thru the DTIF Capital Grant. Workmen's Comp Grant items were also pointed out as being reimbursable thru that grant as well. Clift reported that the 4<sup>th</sup> quarter Downstate assistance payment was received on July 31. Comment was made that the Balance Sheet formula seemed out of whack; it will be looked into and corrected. Motion to send financial report to the full board for approval with formula corrections by Rodden, seconded by Copeland. All aye. Motion carried.

**CONTRACTS**

**Public Aid** – Niederhofer reported no payments received in the month of July.

**DQ Nursing Home-** Nollman-Hodge reported on a new 1 year contract with DuQuoin Nursing Home transporting clients on a per trip basis.

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**AUTO INSURANCE BIDS** – Clift reported receiving 2 bids on the auto insurance renewal. Chaney & Karch submitted an auto bid in the amount of \$1,007,040 with no excess liability bid being submitted. AJ Gallagher submitted an auto insurance bid of \$168,279 and an excess liability bid of \$86,330. Auto premium comparisons for the past 3 years were also included in the packets for committee. Motion to send to the full Board for approval by Rodden, seconded by Schubert. All aye. Motion carried.

**MIDLAND CHECKING ACCOUNT** – Clift reported that due to new members on the board, the signature card would need to be updated by the committee's recommendation. Motion for the Board President, George Guidish and the Board Secretary, David Iossi to sign Midland Bank signature card by Stratemeyer, seconded by Copeland. All aye. Motion carried.

**WORKMANS COMP BID SOLICITATION** – Clift reported Workman's Comp renews in January. Motion to send to the full board for approval of the solicitation of bids with IDOT approval by Rodden, seconded by Copeland. All aye. Motion carried.

**CTD** – Niederhofer reported that per Guidish, Stratemeyer had requested more information regarding CTD (Community Transportation Development) involvement regarding lease agreements with SCT. Stratemeyer would like more transparency regarding all lease agreements with CTD. Discussion was held regarding the history of CTD and the development of SCT. It is to remain on the Finance agenda for the September committee meeting. Committee requested Fred Becker of Glass & Shuffett be ask to attend the next committee meeting to answer questions regarding SCT/CTD.

**LEASE RENEWALS/VEHICLE LIFT/BREESE FACILITY** –Discussion was held regarding vehicle lift agreement for \$815 per month will be up the end of September as well as the facility lease at \$4000 per month. Motion to send to full board the renewal of the vehicle lift, Breese facility by Schubert, seconded by Iossi. All aye. Motion carried. Corrected information will be sent out in Board packets

**PIRATES/CARDINALS/CUBS ROUTE EXPANSION** – Randy Barrow, Director of Operations spoke to committee regarding the need to expand the Pirates operating hours by 6 total hours per day to accommodate the Continental Rite riders and create base ridership. This would mean adding one driver (part time) to the Salem Facility and adding 1 hour to the Cardinals 1 & 2, and the Cubs 1 & 2 as well. Motion to concur with the motion made by Conley in the Personnel Committee meeting by Stratemeyer, seconded by Copeland. All aye. Motion carried.

**MONTHLY REPORT** – Nollman-Hodge reviewed the monthly reports for July.

**OTHER** – Niederhofer reported just receiving notice on the Downstate funding Contract that will need a resolution and legal opinion and need to be put on the Board agenda. Clift also stated receiving LOC documents that will need to be put on as well.

**ADJOURN** – The Finance meeting was then adjourned.

