

MINUTES
BOARD OF DIRECTORS MEETING
SOUTH CENTRAL TRANSIT
THURSDAY, JULY 27, 2017
12:00 NOON
SCT TRANSPORTATION CENTER
100 N. LOCUST ST.
CENTRALIA, IL. 62801

Present:

Margaret Conley
David Rodden
Pam Boyd
David Iossi
Ben Stratemeyer
Ed Smalley
Jeff Ashauer
George Guidish
Don Jones
Don Copeland
John Schubert

Also Present:

Sheila Niederhofer
Sara Nollman Hodge
Vicki Clift
Pam DeMaris
Randy Barrow
Marvin Miller
Kristi Vetri

The meeting was called to order by Board President, George Guidish. Guidish stated he was striking some items from the agenda. Rodden reminded Guidish of the By-Laws and the Order of Business as outlined in the By-Laws. Guidish stated he was familiar with the order according to the By-laws. Presidents Report and Managers Report were stricken from the agenda. Guidish ask for the monthly report and Niederhofer stated the Monthly Reports were given at the committee meetings but that she could give that report again if it pleased the Board. Guidish stated that Monthly Reports would be addressed under New Business.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

On a motion by Ashauer, seconded by Guidish, the minutes of the previous meeting were approved as read. All Aye. Motion carried.

PRESIDENTS REPORT – Stricken By Guidish.

MANAGERS REPORT- Stricken by Guidish.

COMMUNICATIONS

Guidish ask for any public comment.

Niederhofer read a Thank you note from Margaret Conley thanking the Board for their acts of kindness during the passing of her granddaughter.

REPORTS

Personnel Committee

Iossi read the minutes of the Personnel Committee meeting held on July 20th. Motion to approve by Smalley, seconded by Ashauer. Smalley, Iossi, Ashauer, Copeland, Jones, Schubert, Stratemeyer and Boyd aye, Conley and Rodden nay. Motion carried. Iossi suggested that presentations such as the Teal Route Presentation given at the committee meetings be given at the Board meetings. Guidish said presentations would be discussed under New Business.

Finance Committee

Ashauer reported on the Finance Committee meeting held on July 20th. On a motion by Copeland, seconded by Schubert, the report was approved. All aye. Motion carried.

Financial Summary

Clift reviewed the June Financial reports and the 4th quarter income and expense statement broken down by county was included in the packets at the Finance Committee's request. Clift reported that Fred Becker of Glass and Schuffett was in the process of conducting the FY17 audit and if there are any changes due to the audit they would be presented at the August meetings. Ashauer congratulated Niederhofer and staff on their ability to end the year in the black regarding the local match. 4th quarter payroll tax information was distributed to Board members. Motion to approve financial summary by Rodden, seconded by Iossi. All aye. Motion carried.

Clift also reported that the 4th quarter Downstate Operating Assistance payment in the amount of \$1,307,000 should be deposited into SCT's account next week.

Niederhofer reported on her trip to Springfield stating that the FY18 contracts would be delayed as a consultant is being hired by IDOT to write the contracts in order to include all GATA requirements.

UNFINISHED BUSINESS

Washington County Board Chair –It was the consensus of the Board at the June Board meeting that the Board President reach out to Washington County Board Chairman David Meyer and invite him to the next regular Board meeting so the Board could discuss issues at hand. Guidish stated no county chair should be requested to a Board meeting and the issue put to rest unless it was the pleasure of the Board not to do so. Rodden reminded Guidish that it was the consensus of the Board for Guidish to make contact with and to invite David Meyer to the July Board meeting. Guidish reminded Rodden that the Board does not act on consensus, but only on motions. Rodden asked Guidish if the insubordination accusation against Niederhofer was also being dropped. Guidish stated that the accusation of insubordination against Niederhofer was being dropped.

NEW BUSINESS

Organizational Chart – Guidish stated that the Organizational Chart that was sent out in the Board packets was not what the Personnel Committee had recommended. Guidish emailed copies of an Organizational Chart created by himself to Niederhofer and Board members prior to the meeting. Iossi read the minutes of the Personnel meeting concerning the organizational chart. Niederhofer pointed out that items has been omitted from the latest organizational chart Guidish had created such as the Director of Scheduling/Dispatch's title had been changed to Director of Transportation Services, the lead drivers have been omitted, the Director of Training is also the Safety Officer, the Director of Maintenance title has been changed and there were no names associated with the positions. It was stated that names will remain with titles. Stratemeyer suggested to table and send back to the Personnel Committee. Motion to table Organization Chart and send back to the Personnel Committee to discuss at their next regular meeting by Jones, seconded by Boyd. Conley reminded the Board of the SCT By-Laws and read the Managing Directors responsibilities pertaining to the organizational chart in Article IV, Section V and also read the Trustees responsibilities in Article IV, Section V of the By-laws. Smalley, Iossi, Ashauer, Copeland, Jones, Schubert, Stratemeyer and Boyd aye. Conley and Rodden nay. Motion carried.

DTIF Grant- Niederhofer reported receiving approval from IDOT for the purchase of DTIF items submitted previously. She was also given instruction to change the date from 2015, to 2017 on the letter of concurrence.

Salem Facility Lease – Clift reviewed the Salem facility lease renewal information. Motion to approve renewal of lease at the same rate of \$1500 per month for 1 year by Schubert, seconded by Jones. All aye. Motion carried.

Bus Leases – Motion to approve the following leases (2) Toyota Avalons @ \$1.00 each; (3) 2009 Chevrolet 28 passenger busses at \$1.00 each and (1) 2015 Chevrolet (Collins) 27-pass bus at \$825 for one year by Conley, seconded by Rodden. All aye. Motion carried.

Solicitation of LOC Quotes – Clift reviewed the information regarding the solicitation of LOC quotes and banking services. Motion to approve renewal of line of credit with Midland Bank for 1 year at the variable 1 month LIBOR rate plus 300 bps by Ashauer, seconded by Iossi. All aye. Motion carried.

Niederhofer reported that on her trip to Springfield she was told that a lot of banks are not renewing LOC's and SCT is very fortunate to be able to renew our Line of Credit with Midland Bank.

Teal Route – Barrow reported on a change to the teal route regarding the TSM and IGA transfer stations. Motion to accept Teal route with changes by Copeland, seconded by Iossi. All aye. Motion carried. Compliments were given to Barrow on a well presented presentation.

Power Point Presentation – Guidish entertained a motion to strike presentation by Boyd, seconded by Schubert. Motion withdrawn. Niederhofer gave a presentation on the growth and expansion of SCT from 2006 (Niederhofer taking over as Managing Director) until present day. Niederhofer and staff are very proud of the growth and success of SCT and thankful to the community for supporting their services.

On a motion by Ashauer, seconded by Iossi, the meeting was adjourned.

George Guidish, Board President

