

MINUTES
BOARD OF DIRECTORS MEETING
SOUTH CENTRAL TRANSIT
THURSDAY, DECEMBER 14, 2017
12:00 NOON
SCT TRANSPORTATION CENTER
100 N. LOCUST ST.
CENTRALIA, IL. 62801

Present:

George Guidish
David Iossi
Margaret Conley
Ed Smalley
Don Jones
Don Copeland
Ben Stratemeyer
John Schubert
David Rodden
Pam Boyd

Also Present:

Sheila Niederhofer
Sara Nollman-Hodge
Vicki Clift
Pam DeMaris
Randy Barrow
James Biggs
Marvin Miller

The meeting was called to order by Board President, George Guidish.

APPROVAL OF MINUTES

The minutes of the November Board meeting were reviewed. Motion to approve the minutes as presented by Jones, seconded by Schubert. All aye. Motion carried.

COMMUNICATIONS

Guest Recognition – James Biggs

Public Comment – None

Letters and Cards Received – A card was received from SCT employee Beth Monken thanking the board for the Performance and Longevity Awards. She went on to express her thanks to the present and former Board members and staff of SCT for the continued success of SCT. A thank you card was also received from the Scheduling/Dispatch department.

PRESIDENTS REPORT – Guidish had reported at the November Board meeting that he would be attending the Franklin County Board meeting in December but stated that he was unable to meet with the board.

LEGISLATIVE – Niederhofer reported receiving a mini van in November that was part of the CVP application that was discussed at an earlier meeting. Three 14 passenger replacement busses are expected to arrive this month.

REPORTS

Personnel Committee

Iossi reviewed the minutes of the December Personnel meeting. Motion to approve by Boyd, seconded by Jones. All aye. Motion carried. Smalley suggested when making a motion at the committee meetings to use the wording “for consideration” instead of “for approval” as in “Motion to send to the full board for consideration.”

Finance Committee

Rodden reviewed the minutes of the December Finance meeting. Motion to approve corrected minutes by Copeland, seconded by Smalley. All aye. Motion carried.

Financial Summary

Clift distributed and reviewed the financials for November. A few questions regarding items on the cash requirements report were addressed. The first quarter 5311 payment was received in November. Clift presented the payroll tax information for all Board members to view. Motion to accept by Rodden, seconded by Iossi. All aye. Motion carried.

UNFINISHED BUSINESS

Nothing to report

NEW BUSINESS

Belleville Office Bid Solicitation- Niederhofer reviewed information given to the finance committee regarding the need to solicit bids for an office space to fit the needs of the Belleville operations. Smalley suggested possibly looking for an empty parking lot and using a portable office if the current building is sold soon. Motion to move forward with bid solicitation by Smalley, seconded by Copeland. All aye. Motion carried.

SCT Employee Discount – Motion to approve the SCT Employee Discount Policy by Copeland, seconded by Conley. All aye. Motion carried.

Work Comp Bids – Clift reviewed the results of the Work Comp bid solicitation with the Board. Illinois Public Risk Fund submitted the lowest bid meeting all specs. Motion to approve staying with current carrier IPRF by Conley, seconded by Boyd. All aye. Motion carried.

Pinckneyville/Nashville Shuttle- Barrow reported the possible delay of the start date of the new Maple Route, originally scheduled to start January 2, 2018. Due to the lack of drivers in the DuQuoin area the route may be pushed forward to January 16. Motion to implement as soon as possible by Iossi, seconded by Boyd. All aye. Motion carried.

Performance Longevity Award – Conley stated that Niederhofer should be awarded the PLA as did the employees of SCT. Niederhofer had previously declined the award. The Board discussed and decided if she wanted to decline the award that she could. The PLA will not be given.

Management/County Board – Niederhofer reviewed the discussion from the finance committee meeting regarding Schubert's suggestion that SCT management meet with the Perry and Washington County Board Officials regarding the start of the Maple Route. Niederhofer stated she had been told by the board to not have contact with any County Board Officials back in June or July. Guidish stated that conversation was regarding Board appointments. SCT management may meet with County Board Officials to discuss routes or buildings.

Goals – Niederhofer stated that a presentation will be given at the January Board meeting regarding the 2018 Goals.

Monthly Report – Nollman Hodge gave the monthly report for November.

Guidish ask everyone if they received the calendar of meeting dates for 2018 in their packets. The calendar of meeting dates for 2018 was adopted.

Schubert commented on the untidiness of the front entrance of the SCT Transportation Center. It was said that the front foyer is a very high traffic area.

Guidish wished everyone a Merry Christmas.

Motion to adjourn the meeting by Schubert, seconded by Copeland. All aye, motion carried.

_____ George Guidish, Board President

