

MINUTES  
BOARD OF DIRECTORS MEETING  
SOUTH CENTRAL TRANSIT  
THURSDAY, FEBRUARY 22, 2018  
12:00 NOON  
SCT TRANSPORTATION CENTER  
100 N. LOCUST ST.  
CENTRALIA, IL. 62801

**Present:**

George Guidish  
David Iossi  
Margaret Conley  
Ed Smalley  
Don Jones  
Pam Boyd  
Ben Stratemeyer  
John Schubert  
David Rodden  
Sam Easterly

**Absent:**

Don Copeland

**Also Present:**

Sheila Niederhofer  
Sara Nollman-Hodge  
Vicki Clift  
Pam DeMaris  
Randy Barrow  
James Biggs  
Marvin Miller @ 12:38pm

The meeting was called to order by Vice President Ed Smalley.

**APPROVAL OF MINUTES**

The minutes of the January Board meeting were reviewed. Motion to approve the minutes as presented by Iossi, seconded by Jones. All aye. Motion carried.

**COMMUNICATIONS**

**Guest Recognition** – Smalley introduced newly appointed board member Sam Easterly. Easterly gave a brief history of his life. Iossi asked if Easterly would be appointed to the Finance Committee and Guidish responded that he would be appointed later.

**Public Comment** – Niederhofer told the board that she had just received a call that Marvin Miller, legal counsel, may not make it to the meeting today. Any further information will be passed on to the board.

**Letters and Cards Received** – Niederhofer read a letter to the board from Jerry Tilley, the owner of the Perry County facility that SCT leases from him. Mr. Tilley expressed his concerns regarding an article that appeared in the DuQuoin Evening Call dated February 2, 2018. The article stated SCT’s plans to lease the Ford Dealership building located on Route 51 South in DuQuoin. SCT currently leases Mr. Tilley’s property and he is concerned that SCT plans to break the lease agreement. Mr. Tilley also mentioned the fact that SCT is required according to IDOT regulations to publicly advertise for bids for the lease of a building for SCT. The article also made mention of his property being in a residential area, which at the time was discussed with city officials with no problems foreseen. Mr. Tilley would like to resolve these issues and continue to have a good working relationship with South Central Transit. After much discussion, Guidish stated that this matter will be assigned to the Finance Committee. He stated that he spoke in the Perry County Board meeting about SCT’s wish to expand but that the newspaper misquoted him.

**PRESIDENTS REPORT** – none

**LEGISLATIVE** – Niederhofer reported the probability of the FY19 budget being the same as the FY18 with no 10% increase.

## **REPORTS**

### **Personnel Committee**

Smalley reviewed the minutes of the February Personnel meeting. Iossi noted that Guidish statement regarding placing “Board Appointments Policy” on the March Personnel meeting agenda should state the March 15 meeting at 11 am. Motion to approve by Iossi, seconded by Schubert. All aye. Motion carried.

### **Finance Committee**

Rodden reviewed the minutes of the February Finance meeting. Motion to approve by Schubert, seconded by Boyd. All aye. Motion carried.

### **Financial Summary**

Clift reviewed the financials for January noting that the third quarter DOAP payment was received. Motion to accept by Rodden, seconded by Conley. All aye. Motion carried.

## **UNFINISHED BUSINESS**

**Wamac Property** – Motion by Schubert to change language in lease agreement with Nierman’s to say “a one million dollar combined single limit for both bodily injury and property damage, 30-day written notice to the landlord if there’s any changes to be made, landlord named as additional insured, tenants should indemnify and defend the landlord and save it harmless, and an A rated company or better with a certificate of insurance to SCT, seconded by Conley. All aye. Motion carried.

## **NEW BUSINESS**

**FY19 Budget** - Clift reviewed the two proposed FY19 budget with the Board. Funding applications have not been received yet. Guidish made a motion to remove \$24,000 revenue from FY19 budget stating that as of April the service contract representing the revenue may no longer be provided. Discussion was held with the question being asked about plans for replacing that revenue which is considered local match. Guidish rescinded his motion. Motion for approval of FY19 Budget as proposed without the 10% increase by Boyd. Seconded by Schubert. 9 ayes and 1 nay, Stratemeyer opposed.

**Ina Facility**- Motion to approve Ina lease contract by Guidish, seconded by Rodden. All aye. Motion carried. Stratemeyer stated that he would like for all lease renewals to be brought up 4 months prior to the renewal date so there is plenty of time for discussion. Renewal of leases will be moved to the Finance Committee for discussion.

**IT Assistant** - Nollman-Hodge reported conducting 3 second interviews yesterday and 1 additional tomorrow. Results will be taken to Niederhofer with Nollman-Hodge, Justin Johnson IT Director and Megan Vandever, HR Director for discussion. IT Assistant job description was included in the board packets, Guidish ask about the pay scale for the position and that information was given to the board. Guidish stated that he thought the IT Assistant job description and pay scale should have board approval, Niederhofer stated that it doesn’t require board approval and Marvin Miller, Legal Counsel, stated that it doesn’t require board approval. Guidish then requested that items not requiring Board approval not be put on the Board agenda under New Business. He stated it should be put on the appropriate committee agenda and the Board will then be informed via committee minutes/report.

**Conley Reappointment** – Niederhofer reported on Conley’s term ending in April and that a letter will be sent to the Clinton County Board informing them and asking for someone to be appointed to the Board. The letter was signed by Guidish and will be sent to the Board.

Stratemeyer ask that when the budget hearing is posted to let the trustees know.

Motion to adjourn by Conley, seconded by Easterly. All aye. Motion carried.

\_\_\_\_\_ George Guidish, Board President

