

**FINANCE COMMITTEE MEETING
SOUTH CENTRAL TRANSIT
THURSDAY, JUNE 21, 2018
12:04 P.M.
SCT TRANSPORTATION CENTER
100 N. LOCUST STREET
CENTRALIA, IL 62801**

Present:
David Rodden
John Schubert
Don Copeland
Sam Easterly
Ben Stratemeyer

Absent:
George Guidish

Also, Present:
Sheila Niederhofer
Sara Nollman-Hodge
Vicki Clift
Randy Barrow
Pam DeMaris
Margaret Conley

The Budget/Finance committee meeting was called to order by David Rodden.

GUEST RECOGNITION/PUBLIC COMMENT – None.

FINANCIAL REPORT

Clift reviewed the financials for May.

CONTRACTS

Public Aid – Niederhofer reported receiving \$9335 since last board meeting.

Rome Meadows – Niederhofer reported on a new a contract with Rome Meadows.

Marion County Housing – Niederhofer reported on the 1-year renewal of contract with Marion County Housing.

Perry County Counseling – Niederhofer reported on the 1-year renewal of contract with Perry County Counseling.

DISPOSAL OF BUS 355 – Niederhofer discussed the disposal options of totaled bus 355, a 14-passenger bus that was involved in an accident in Perry County.

MAINTENANCE SOFTWARE BIDS – Niederhofer reviewed the DTIF Grant that was issued to SCT several years ago. One of the items included in the DTIF Grant was maintenance software and Niederhofer is asking the board for permission to put this item out to bid. A recommendation to the board was made by Stratemeyer, seconded by Copeland. All aye.

COMPETITIVE BIDDING PROCEDURES – Niederhofer presented a copy of the Procurement Policy to the committee, stating everyone should already have a copy in their policy books. Discussion was held regarding the procedures that need to be put in to place to create an arm's length transaction. Stratemeyer reminded the committee of the discussion last month to open bids at either the Finance Committee meeting or the Board meeting. Copeland said he feels should public ever question SCT's bidding procedures, that the Board should be responsible for the openings. Recommendations of these procedures will be taken to the board for approval. Easterly commented that he felt procedures should stay in place that have worked well for the last 26 years. He feels the board is micromanaging which normally results in an increase in administrative cost.

MONTHLY REPORTS – Nollman-Hodge gave the monthly report for May.

OTHER – Rodden suggested moving the monthly reports to the board agenda. Niederhofer stated she would include Monthly Reports on the Board agenda for discussion.

ADJOURN – As there was nothing else to bring before the committee, the meeting was adjourned by Rodden.

