

MINUTES
BOARD OF DIRECTORS MEETING
SOUTH CENTRAL TRANSIT
FRIDAY, JUNE 29, 2018
12:00 NOON
SCT TRANSPORTATION CENTER
100 N. LOCUST ST.
CENTRALIA, IL. 62801

Present:

George Guidish
David Iossi
Margaret Conley
Ed Smalley
Don Jones
Pam Boyd
Ben Stratemeyer
John Schubert
David Rodden
Sam Easterly

Absent:

Don Copeland

Also Present:

Sheila Niederhofer
Sara Nollman-Hodge
Vicki Clift
Randy Barrow
James Biggs
Marvin Miller

The meeting was called to order by board President George Guidish.

APPROVAL OF MINUTES

On a motion by Rodden, seconded by Easterly, the minutes of the May board meeting were approved as read. All aye. Motion carried.

COMMUNICATIONS

Guest Recognition

James Biggs

Public Comment

None

Letters and Cards Received

None

Presidents Report

Guidish reported that it has been a pleasure to service as board President over the last year.

LEGISLATIVE

Niederhofer reported that Senate Bill 2210 has not passed in the last legislative sessions, however, it may arise again in the fall sessions.

REPORTS

Personnel Committee

Smalley reviewed the minutes of the June Personnel meeting. Motion to approve by Boyd, seconded by Smalley. All aye. Motion carried.

Finance Committee

Rodden reviewed the minutes of the June Finance meeting. Motion to approve by Schubert, seconded by Smalley. All aye. Motion carried.

Financial Summary

Clift reviewed the financial summary for May. Motion to accept by Rodden, seconded by Jones. All aye. Motion carried

Directors Evaluation Committee

Rodden reviewed the minutes of the Evaluation Committee and noted that the date on the minutes should be changed to June 21st instead of June 19th. Rodden reported that the committee gave Niederhofer an outstanding evaluation and recommended she receive a pay increase. Stratmeyer made the motion to table. Stratmeyer's motion died for lack of a second. On a motion by Jones, seconded by Boyd the Committee Report was approved. All Aye. Motion carried. Discussion began with Smalley asking Niederhofer when she plans to retire. Niederhofer said that her contract isn't up until June of 2020. Guidish said that the Director's Evaluation was not listed under new business, so only the committee report can be approved, no action can be taken today. However, the item can be added under new business, once we get to new business.

UNFINISHED BUSINESS

There was none to discuss.

NEW BUSINESS

Competitive Bidding Procedures

On a motion by Iossi, seconded by Boyd the Competitive Bidding Policy created by Guidish was approved. There was 1 nay by Easterly. All aye. Motion carried.

Disposal of Bus 355

On a motion by Rodden, seconded by Jones, the board approved the disposal of bus #355 and going through the IDOT Vehicle Awarded Contract to replace the bus. All aye. Motion carried.

Maintenance Software Bids

On a motion by Smalley, seconded by Rodden the board approved the solicitation of bids for maintenance software through the DTIF grant. All aye. Motion carried.

Board Meeting Recordings

On a motion by Smalley, seconded by Iossi, the Monthly Reports will only be given at the board meetings. All aye. Motion carried.

Monthly Reports

A lengthy discussion was held on the financial summary report and financial reports and how much should be reviewed again at the board meeting after financial committee has already reviewed it. Rodden made a motion that all financials be reviewed by the finance committee, with the board still able to review and ask questions at the board meeting, Boyd seconded the motion. Discussion held as to whether financial summary should remain on the agenda at board meetings. The motion was withdrawn.

Rodden made a motion to add directors evaluation to the agenda, Pam Boyd, seconded the motion. All aye. Motion carried. A lengthy discussion was held, such as salary comparables, Niederhofers anticipated retirement, and the Asst. Managing Directors job, including if action can be taken today. It was decided to be put on next month's agenda.

Stratemeyer brought up discussion concerning the move of the meeting and the notice. He was in agreement to move the meeting but said he did not get a notice to confirm. Several of the board members said they received an email from Guidish in regard to the meeting change on Wednesday. Stratemeyer said he was out of town and did not receive the email. Stratemeyer also stated that it seems when there are controversial items on the

agenda that he does not get a board packet. Niederhofer stated that all board packets are mailed out at the same time. Schubert advised that he has not received several board packets until after the meeting was held. However, he has asked staff to email his board packet each month and that has worked out well. Several other board members said that they too have experienced times that they have not received their packet in time for the meeting. This topic will be added to the personnel committee meeting agenda for next month.

Annual Meeting

Selection of Officers

Date/Time/Place of Meetings

Adjourn

Motion to adjourn by Schubert, seconded by Iossi. All aye. Motion carried.

George Guidish, Board President