

**MINUTES
PERSONNEL COMMITTEE MEETING
SOUTH CENTRAL TRANSIT
THURSDAY, SEPTEMBER 20, 2018
11:00 AM
SCT TRANSPORTATION CENTER
100 N. LOCUST STREET
CENTRALIA, IL 62801**

Present:
David Iossi
Margaret Conley
Pam Boyd
Don Jones
George Guidish

Absent:
Ed Smalley

Also Present:
Sheila Niederhofer
Sara Nollman Hodge
Vicki Clift
Pam DeMaris
Randy Barrow
Marvin Miller
James Biggs

The Personnel Committee meeting was called to order by Pam Boyd.

GUEST RECOGNITION/PUBLIC COMMENT - James Biggs

PERSONNEL

Building/Equipment Maintenance Plan – Nollman-Hodge reviewed the Building/Equipment Maintenance Plan required by IDOT. Updates for 2019 are currently being created by IDOT. Randy Fulton, SCT Building Maintenance Tech, in conjunction with the county supervisors, completes all checks at all locations.

Conley stated she had something to address under Personnel. Discussion was held regarding Managing Director's compensation that was discussed at the Board meeting under "Managing Director's Evaluation/Salary" held in executive session. Motion to move to the full Board for further discussion by Boyd, seconded by Iossi. All aye. Motion carried. Managing Director's Compensation Package will be added to the Board agenda for the September 27, 2018, Board meeting.

CONTRACTS

Public Aid – Niederhofer reported receiving \$5,700 in payments since last board meeting.

Kaskaskia Workshop – Niederhofer reported on 4 new routes being added to the contract with Kaskaskia Workshop. These routes will provide transportation for 75 new clients from Murray Center to the Workshop on Swan Avenue and back to Murray Center.

EMPLOYEE TRIVIA TRAINING DAY – Niederhofer reported on the event held Saturday, September 15, from 8am to noon. All employees were present at the mandatory training event. Information will be included in the Managing Directors Report at the Board Meeting.

ADJOURN – Being no further business the Personnel Committee Meeting was adjourned on a motion by Guidish, seconded by Iossi.