

MINUTES
BOARD OF DIRECTORS MEETING
SOUTH CENTRAL TRANSIT
THURSDAY, FEBRUARY 28, 2019
12:00 NOON
SCT TRANSPORTATION CENTER
100 N. LOCUST ST.
CENTRALIA, IL. 62801

Present:

Margaret Conley
Pam Boyd
David Rodden
John Schubert
Sam Easterly
Don Copeland
George Guidish

Also Present:

Sheila Niederhofer
Sara Nollman-Hodge
Randy Barrow
Pam DeMaris
Norm Smith
Marvin Miller
Leroy Niederhofer
James Biggs
J.R. Elliott
Jeff Stark
Bryan Hunt
Melissa Wilkinson
Bill Smith
Debbie Smith

Call to Order – The meeting was called to order by George Guidish.

Approval of Minutes – A motion by Schubert, seconded by Boyd to approve the January board meeting minutes as presented was made. All aye. Motion carried.

RESIGNATION OF OFFICERS – Guidish stated in order to move this process forward, effective immediately he will resign as president of the Mass Transit District, he will remain as a trustee supporting Marion County. That does become effective right now. Conley submitted her written resignation as Vice President, and Boyd submitted her verbal resignation as Secretary.

ELECTION OF OFFICERS – Conley stated a President, Vice President and Secretary will need to be elected. Conley ask for a nomination for President. Boyd nominated Conley as President. No other nominations were made. Vote was taken, Boyd yes, Rodden yes, Easterly yes, Schubert yes, Guidish yes, Copeland yes. Conley ask for a nomination for Vice President. Rodden nominated Boyd for Vice President. Boyd nominated Rodden for Vice President. Vote was taken for Boyd for Vice President, Easterly yes, Boyd no, Rodden yes, Schubert yes, Guidish yes, Copeland yes. Boyd was voted in as Vice President. Rodden nominated Copeland for Secretary. Vote was taken for secretary, Boyd yes, Rodden yes, Easterly yes, Schubert yes, Copeland yes. Guidish yes. Copeland is voted in as secretary. Conley stated that concludes the election of officers.

COMMUNICATIONS

Guest Recognition – Melissa Wilkinson, James Biggs, Leroy Niederhofer, Jeff Stark, Norm Smith, Randy Barrow, JR Elliott, Debbie Smith, Bill Smith, Bryan Hunt.

Public Comment – None

Letters and Cards Received – Niederhofer stated receiving a thank you from Larry Lamar, December Client of the Month, thanking SCT for naming him client of the month and stating how nice and helpful the drivers are.

PRESIDENTS REPORT – Conley ask Guidish if he would like to elaborate on anything as she is obviously not prepared. Guidish stated there was nothing to report.

MANAGING DIRECTORS REPORT- Niederhofer reported the report was included in the packets and ask for any questions. The PCOM report was emailed out and asked for any questions. Rodden asked about the employee pay structure/retention committee regarding possibly offering a monthly stipend to those choosing to opt out of insurance. Discussion was held and it is being looked into.

LEGISLATIVE- Niederhofer touched on the \$15 minimum wage increase, that will increase over the next five years. She stated that the pay increase that was given in January will help offset the new requirements stated in the new law.

REPORTS

Special Board Meeting – Motion by Boyd to accept the Special Board meeting minutes, seconded by Rodden. All aye. Motion carried.

Personnel Committee- Boyd reviewed the minutes of the Personnel Committee meeting. Motion to approve the report was made by Guidish, seconded by Copeland. All aye. Motion carried.

Finance Committee – Copeland reviewed the minutes of the Finance Committee meeting. Motion to approve the report was made by Rodden, seconded by Easterly. All aye. Motion carried.

Monthly Report – Nollman-Hodge reviewed the monthly report for January that was sent in the board packets. Motion to accept the monthly report by Copeland, seconded by Boyd. All aye. Motion carried.

Financial Reports – Niederhofer reviewed the financials for January. Motion to approve by Rodden, seconded by Copeland. All aye. Motion carried. Niederhofer also stated that the 1st quarter Section 5311 Downstate payment was received as well as the 3rd quarter Downstate Operating Assistance payment.

County Board Meeting Reports – Boyd reported updating Franklin County Board as to the status of SCT concerns.

UNFINISHED BUSINESS – None.

NEW BUSINESS

Audit Proposal – Niederhofer reviewed the audit proposal from Glass and Shuffet for year end audit in the amount of \$11,575, an increase of \$375 from last years amount of \$11,200. Motion to accept audit proposal from Glass & Shuffet by Copeland, seconded by Boyd. 5 ayes, 1 nay – Guidish. Motion carried.

Service Policy – Nollman-Hodge reviewed the updates to the service policy. Motion to approve changes by Schubert, seconded by Easterly. All aye. Motion carried.

Purchasing Policy for Board Members – Rodden reviewed the proposed policy stating that board members do not receive discounted money cards or make purchases with SCT vendor accounts. Board approval must be given before purchases, if not possible, the purchase shall be at the board members expense anticipating reimbursement. Motion by Guidish to table. Seconded by Copeland. Boyd, Schubert, Easterly aye, Rodden nay. Motion carried.

7th Board Member - Rodden stated it is called the Odd Board Member Determination. Rodden read the proposed policy to board. Motion to table by Guidish, second by Schubert. Boyd, Easterly, Copeland aye. Rodden nay. Motion carried.

Schubert asked for clarification on committee representation. Conley asked for a month to decide who will be placed on each committee. She asked for any preferences from board members.

On a motion by Boyd, seconded by Copeland the Board meeting was adjourned.

Margaret Conley, Board President

