

MINUTES
BOARD OF DIRECTORS MEETING
SOUTH CENTRAL TRANSIT
THURSDAY, JUNE 27, 2019
12:00 NOON
SCT TRANSPORTATION CENTER
100 N. LOCUST ST.
CENTRALIA, IL. 62801

Present:

Margaret Conley
Pam Boyd
David Rodden
Sam Easterly
John Schubert
Don Copeland
George Guidish

Also Present:

Sara Nollman-Hodge
Vicki Clift
Randy Barrow
Pam DeMaris
James Biggs
JR Elliott
Marvin Miller
Bryan Hunt

CALL TO ORDER – The meeting was called to order by Margaret Conley

APPROVAL OF MINUTES – A motion by Guidish, seconded by Copeland to approve the May board meeting minutes as presented. All aye. Motion carried.

COMMUNICATIONS

Guest Recognition – JR Elliott

Public Comment – None

Letters and Cards Received – Thank you cards were received from the April and May clients of the month for SCT's act of kindness.

MANAGING DIRECTORS REPORT- Nollman-Hodge ask for any questions regarding the monthly report that was included in the packets. Nollman-Hodge also stated that the possible contract with Washington County Workshop that was discussed in committee meetings was declined.

LEGISLATIVE – Nollman-Hodge reported that there will not be any changes to the DOT regulations due to the legalization of marijuana in Illinois.

REPORTS

Personnel Committee – Easterly reviewed the minutes of the meeting. Barrow was asked to speak on the proposed route changes that was discussed at the committee meeting. Motion to accept the report as presented by Copeland, seconded by Easterly. All aye. Motion carried.

Finance Committee - Rodden reported on the Finance Committee. Motion to approve the report of the finance meeting by Schubert, seconded by Easterly. All aye. Motion carried.

Finance Report – Clift reported on the financials for May. A double entry was questioned on the cash requirements report at the committee meeting, Clift investigated and reported that it was entered twice, and one has been removed making the cash requirements \$20,000 less. She also explained that there were three pay periods in May making expenses higher. Local match was also discussed. Motion to accept the finance report by Rodden, seconded by Guidish. All aye. Motion carried.

Monthly Report – Nollman-Hodge stated that the monthly report was included in the board packets and asked for any questions. She stated that she and human resources had discussed the 7 accidents in May and discovered that 4 out of the 7 happened on site and were minor accidents.

County Board Meeting Report – Nothing to report.

UNFINISHED BUSINESS

By-Law Updates – Rodden discussed the final draft that was emailed and included in the packets. Motion to accept changes to by-laws by Copeland, seconded by Schubert. Roll call vote was held, Conley-aye, Rodden-aye, Easterly-aye, Copeland-aye, Guidish-aye, Boyd-aye, Schubert-aye. Motion carried.

NEW BUSINESS

Accident Plan Policy – Nollman-Hodge reviewed the changes to the policy. Barrow discussed the “All Out Button” used to ensure that all passengers are off the bus. Motion to accept changes to policy by Rodden, seconded by Boyd. All aye. Motion carried.

Route Updates – Barrow was asked to discuss updates during personnel committee meeting minutes review. Barrow did state that due to Washington County Workshop declining contract with SCT, the Purple Martin changes would be put on hold for now. Motion for approval of changes to the Walnut and Chestnut Routes by Guidish, seconded by Copeland. All aye. Motion carried.

LOC/Banking Services Quotes – Clift reviewed with the board banking proposals received. Motion to accept Midland States Bank 2.5M LOC and Banking Services by Boyd, seconded by Easterly. All aye. Motion carried.

Replacement Vehicle – Nollman-Hodge reviewed the IDOT required replacement of a 2014 Ford Medium Duty bus that was involved in an accident in 2018. Motion to use local match for remaining purchase of vehicle by Schubert, seconded by Copeland. All aye. Motion carried.

Vehicle Disposal – Motion to send list of 3 requested vehicles for disposal to IDOT by Copeland, seconded by Guidish. All aye. Motion carried.

Funding Contracts/Resolutions – Clift reported that Marvin Miller, Legal Counsel, had reviewed the two funding contracts for the upcoming fiscal year at the finance committee meeting. Both required legal opinions and board resolutions which were included in the packets. Motion to approve the 5311 and Downstate Funding grant agreements by Rodden, seconded by Copeland. All aye. Motion carried.

ANNUAL MEETING

Selection of Officers – Motion to accept the existing officers by Rodden, seconded by Boyd. Roll call vote, Conley-aye, Easterly-aye, Rodden-aye, Copeland-aye, Guidish-aye, Boyd-aye, Schubert-aye. Motion carried.

Date/Time/Place of Meetings – Discussion was held regarding times of meetings. Motion to change the time of Personnel Committee meetings from 11:00 to 11:30 by Rodden, seconded by Schubert. All aye. Motion carried.

Conley ask Guidish if he would like to be included on a committee and Guidish stated no.

On a motion by Copeland, seconded by Easterly, the Board meeting was adjourned.

Margaret Conley, Board President

