

MINUTES
BOARD OF DIRECTORS MEETING
SOUTH CENTRAL TRANSIT
THURSDAY, SEPTEMBER 26, 2019
12:00 NOON
SCT TRANSPORTATION CENTER
100 N. LOCUST ST.
CENTRALIA, IL. 62801

Present:

Margaret Conley
Pam Boyd
David Rodden
Sam Easterly
John Schubert
Don Copeland
George Guidish

Also Present:

Sara Nollman-Hodge
Vicki Clift
Randy Barrow
Pam DeMaris
James Biggs
Marvin Miller
Bryan Hunt
JR Elliott
Norm Smith
Alonda Gilbeau

CALL TO ORDER – The meeting was called to order by Margaret Conley

APPROVAL OF MINUTES –A motion by Guidish, seconded by Schubert to approve the August board meeting minutes as presented. All aye. Motion carried.

COMMUNICATIONS

Guest Recognition – JR Elliott, James Biggs

Public Comment – Schubert stated that he was approached by a gentleman from Mt. Vernon that wanted to share with him what good service SCT provides and how much he appreciates SCT.

Letters and Cards Received – none

MANAGING DIRECTORS REPORT- Nollman-Hodge ask for any questions regarding the Managing Directors report that was included in the Board packets. Nollman-Hodge touched on the IDOT visit in August and stated they would discuss further down the agenda.

LEGISLATIVE – Nollman-Hodge reported on the IPTA Conference in Chicago that her, Clift and Barrow attended last week. A lot of talk regarding the Capital Bill that was passed, \$4.5 billion dedicated to transit but no timeline of when SCT might see that.

REPORTS

Personnel Committee – Easterly reviewed the agenda items from the personnel committee meeting. Motion to accept the report by Boyd, seconded by Rodden. All aye. Motion carried.

Finance Committee - Rodden reported on the Finance Committee. Motion to accept the report of the finance meeting by Schubert, seconded by Copeland. All aye. Motion carried.

Finance Report – Clift reported on the financials for August. Clift also noted that the 1st quarter DOA payment was received in August and the 2nd quarter DOA payment was received yesterday. Motion to accept the finance report by Guidish, seconded by Copeland. All aye. Motion carried.

Monthly Report – Nollman-Hodge stated that the monthly report was included in the board packets and asked for any questions. Motion to approve the monthly report by Rodden, seconded by Easterly. All aye. Motion carried.

County Board Meeting Report – Schubert reported that he met with the Washington County Chair, discussed ridership and services. Motion to accept report by Boyd, seconded by Easterly. All aye. Motion carried.

UNFINISHED BUSINESS – Nothing.

NEW BUSINESS –

Disaster Response Plan – Motion to accept the changes/updates to the Disaster Response Plan by Rodden, seconded by Easterly. All aye. Motion carried.

ADA Policy -Motion to approve updates to the ADA Policy recommended by IDOT by Schubert, seconded by Boyd. All aye. Motion carried.

PCOM Transportation Plan - Nollman-Hodge reported emailing the plan to Board members. The PCOM Transportation Plan is updated every 5 years. Nollman-Hodge thanked all who were involved in compiling information for the plan. Motion to approve the PCOM Transportation Plan by Copeland, seconded by Schubert. All aye. Motion carried.

IDOT Visit – Nollman-Hodge reported on the 8/27/19 IDOT visit in the Managing Directors report. Nollman-Hodge stated that the visit went very well. A tour of the main office and Centralia Maintenance garage was given, SCT policies, Maintenance and Procurement procedures were discussed in detail, bus inspections were done, and a visit was made to the Transportation Center. Mr. Innis, SCT's IDOT rep recommended that we make an update to our ADA policy by replacing the word "wheelchair" with "mobility device". He also recommended adding SCT's contact information to the SCT Title VI policy. All recommendations have been completed. The last recommendation was updating SCT's Procurement Policy to show new federal threshold for large and micro purchases and to update the policy stating the specific disciplinary actions for employees and board members that violate the Code of Conduct section of the Procurement Policy. Mr. Innis stated that the visit had gone well and SCT was doing a great job.

LED Sign Bid Results – Clift reported on the bid opening at the Finance Committee meeting, receiving 2 bids in response to the bid solicitation for LED signage and message boards to be installed at the McCord Street and Locust Street locations. The first bid was received from T Ham Signs of Mt. Vernon, IL in the combined amount of \$66,076. The second bid received was from Global Dynamic Technology of Salem, Oregon in the combined amount of \$62,360.51. Clift stated bid specs will be reviewed by IT which will take some time. LED signs will be provided thru the DTIF Grant of several years back. A motion by Rodden to accept the Global Dynamics bid of \$62,360.51 pending Clift and IT's review of the documents, seconded by Boyd. All aye. Motion carried.

Goals Presentation – Nollman-Hodge presented the 2019 – 2020 Accomplishments, Future Plans and Goals of SCT.

ADJOURN - On a motion by Copeland, seconded by Schubert, the Board meeting was adjourned.

Margaret Conley, Board President

