

**MINUTES  
PERSONNEL COMMITTEE MEETING  
SOUTH CENTRAL TRANSIT  
THURSDAY, SEPTEMBER 26, 2019  
10:45 AM  
SCT TRANSPORTATION CENTER  
100 N. LOCUST STREET  
CENTRALIA, IL 62801**

Present:

Margaret Conley  
Pam Boyd  
Sam Easterly  
David Rodden

Also Present:

Sara Nollman-Hodge  
Vicki Clift  
Randy Barrow  
Pam DeMaris  
Bryan Hunt  
Marvin Miller  
James Biggs  
JR Elliott  
Megan Vandever  
Alonda Gilbeau

The Personnel Committee meeting was called to order by Sam Easterly.

**GUEST RECOGNITION/PUBLIC COMMENT** – none

**PERSONNEL**

Motion by Rodden, seconded by Boyd to enter closed session at 10:46am to discuss Managing Directors Evaluation pursuant to 5ILCS120/2c1. All aye. Motion carried.

Motion to go back into regular session at 10:50am by Rodden, seconded by Boyd. All aye. Motion carried.

**CONTRACTS**

**Public Aid** – Nollman-Hodge reported receiving \$6573 in payments in August.

**Salem Hospital** – Nollman-Hodge reported on a new contract with Salem Hospital, transporting seniors, that is expected to begin November 1, 2019.

**CRC** – Nollman-Hodge reported on the one year renewal of contract with Community Resource Center.

**Progressive Careers & Housing** – Nollman-Hodge reported on the one year renewal of contract with Progressive Careers & Housing of Jefferson County.

**DISASTER RESPONSE POLICY** – Megan Vandever, Director of Human Resources, reported on changes/updates to the Disaster Response Policy. Motion to take to the full board for approval by Boyd, seconded by Easterly. All aye. Motion carried.

**ADA POLICY** – Vandever reported on updates to the ADA Policy. Motion to send to the full board by Rodden, seconded by Boyd. All aye. Motion carried.

**PCOM TRANSPORTATION PLAN** – Nollman-Hodge reported emailing the plan to committee members. The PCOM Transportation Plan is updated every 5 years. Nollman-Hodge thanked all who were involved in compiling information for the plan. Motion to send to the full board for approval by Boyd, seconded by Rodden. All aye. Motion carried.

**5 NEW BUSES** – Nollman-Hodge reported receiving 5 Super Medium Duty buses. 2 buses went to Perry County, 1 bus went to Jefferson County and the remaining 2 went to Marion County.

**MARION COUNTY BOARD LETTER** – Boyd discussed a letter going out to the Marion County Board regarding a possible retirement of a board member at the end of October. Boyd stated she would speak with director to verify before sending out a letter.

**OTHER** – Perry County Director, Sam Easterly's appointment expires October 31, 2019 and Jefferson County Director, Don Copeland's appointment expires in November 2019. Letters will be sent to the county board chairs to advise them of the appointment expirations.

Personnel Committee discussed the way committee minutes are approved, which presently is by the Board of Directors at the board meetings. It was the consensus of the committee for the committee meeting minutes be approved at the following months committee meeting instead of sending to the board to approve. A report of the meetings will still be given at the board meeting.

**ADJOURN** – On a motion by Rodden, seconded by Boyd, the meeting was adjourned.