

MINUTES
BOARD OF DIRECTORS MEETING
SOUTH CENTRAL TRANSIT
THURSDAY, OCTOBER 24, 2019
12:00 NOON
SCT TRANSPORTATION CENTER
100 N. LOCUST ST.
CENTRALIA, IL. 62801

Present:

Margaret Conley
Pam Boyd
David Rodden
Sam Easterly
John Schubert
Don Copeland

Absent:

George Guidish

Also Present:

Sara Nollman-Hodge
Vicki Clift
Randy Barrow
Pam DeMaris
James Biggs
Marvin Miller
JR Elliott
Bo Thomas

CALL TO ORDER – The meeting was called to order by Margaret Conley.

APPROVAL OF MINUTES –A motion by Schubert, seconded by Copeland to approve the September board meeting minutes as presented. All aye. Motion carried.

COMMUNICATIONS

Guest Recognition – None.

Public Comment – None.

Letters and Cards Received – Nollman-Hodge reported receiving a card from Marion County client Rhonda Buchanan thanking SCT for their services.

AUDIT – Bo Thomas of Glass & Shuffett, reviewed the FY2019 audit with the board, stating there were no issues to report. Motion to accept by Rodden, seconded by Easterly. All aye. Motion carried.

MANAGING DIRECTORS REPORT- Nollman-Hodge ask for any questions regarding the Managing Directors report that was included in the Board packets. No questions asked.

LEGISLATIVE – Nothing to report.

REPORTS

Personnel Committee – Easterly reviewed the minutes of the October 17 Personnel Committee meeting.

Finance Committee - Rodden reviewed the minutes of the October 17 Finance Committee meeting.

Finance Report – Clift reported on the financials for September. Clift also noted that the 2nd quarter DOA payment and a capital reimbursement payment (DTIF) were also received. Motion to accept the finance report by Boyd, seconded by Easterly. All aye. Motion carried.

Monthly Report – Nollman-Hodge stated that the monthly report was included in the board packets and asked for any questions.

County Board Meeting Report – Easterly reported meeting with the Perry County Board and his recent 2 year reappointment has been changed to a 4 year reappointment, new resolution will follow.

UNFINISHED BUSINESS

LED Sign Bid Results – Motion to approve the bid received from T Ham Signs by Easterly, seconded by Boyd. All aye. Motion carried.

NEW BUSINESS

Procurement Policy/Code of Conduct/By-Law Revision – Motion to approve the IDOT recommended threshold updates and the addition of the Code of Conduct created by Marvin Miller, Legal Counsel to the Procurement Policy by Rodden, seconded by Schubert. 5 ayes, 1 nay – Copeland. Motion carries. No By-Law revision necessary.

DTIF Maintenance Equipment – Motion for approval of solicitation of bids for the maintenance equipment to be purchased with DTIF funds by Easterly, seconded by Copeland. All aye. Motion carried.

Auto Insurance – Motion to accept renewal quote from A.J. Gallagher for auto insurance renewal by Rodden, seconded by Easterly. All aye. Motion carried.

Managing Directors Review/Recommendations – Rodden stated that during closed session in September, Managing Directors 6 month review and recommendations were discussed as stated in her contract. The committee has recommended an increase of \$5000 retro to September. Motion to approve by Rodden, seconded by Boyd. All aye. Motion carried.

Performance & Longevity Award – Nollman-Hodge stated discussion was held in both committee meetings concerning PLA. Motion to leave as is and have management take care of awards with no changes by Easterly, seconded by Boyd. Roll call vote was taken. 4 ayes and 2 nays, Copeland and Schubert. Motion carries.

Nollman-Hodge reminded board that the November Personnel Committee will meet November 14 at 11:30am, November Finance Committee will meet at November 14 at 12:00pm and the Open Meetings Act Committee will meet November 14 at 12:30pm. Board of Directors will meet on November 21 at 12:00pm, all due to the Thanksgiving Holiday.

ADJOURN – On a motion by Boyd, seconded by Rodden the meeting was adjourned.

Margaret Conley, Board President

