

**MINUTES
PERSONNEL COMMITTEE MEETING
SOUTH CENTRAL TRANSIT
THURSDAY, FEBRUARY 20, 2020
11:30 AM
SCT TRANSPORTATION CENTER
100 N. LOCUST STREET
CENTRALIA, IL 62801**

Present:
Margaret Conley
Pam Boyd
Sam Easterly
David Rodden

Also Present:
Sara Nollman-Hodge
Vicki Clift
Pam DeMaris
James Biggs
Marvin Miller

The Personnel Committee meeting was called to order by Sam Easterly.

APPROVAL OF MINUTES – Motion to approve the minutes of the January 2020 Personnel Committee meeting by Rodden, seconded by Boyd. All aye. Motion carried.

GUEST RECOGNITION/PUBLIC COMMENT – none

PERSONNEL – Nothing

CONTRACTS

Public Aid – Nollman-Hodge reported receiving \$9,854 in payments since last Board meeting.

Active Day – Nollman-Hodge reported on the 1 year renewal of contract with Active Day.

COMPUTER USE POLICY – Nollman-Hodge reported on the need to update the policy. A copy of the 2012 policy was available to view. Motion to send the updated policy to the full board for approval by Boyd, seconded by Rodden. All aye. Motion carried.

PCOM REPORT – Nollman-Hodge included the PCOM report in the committee packets for review and stated that it had been sent to IDOT. Motion to send to the full board for approval by Rodden, seconded by Boyd. All aye. Motion carried.

ROUTE REVISION – Nollman-Hodge included the route revision for the Cardinals/Cubs in the committee packets for review. There will be no change of service, only revised stop times, reinstated Kaskaskia College every hour, the closing of IGA stop and adding St Mary/Good Sam Hospital, all effective 03/02/20.

BUS 544 – Nollman-Hodge reported that bus 544 was vandalized while parked at the Community Link building in Swansea. The diesel particulate filter was stolen from underneath the bus, destroying sensors, wiring and pressure filters, causing extensive damage to the bus. We are working with Community Link to install security cameras on their parking lot. All information has been turned over to our insurance company and the bus has been repaired. Since then, 2 other buses owned by Community Link have been vandalized at Community Link with thieves trying to take the catalytic converters.

OTHER – Nollman-Hodge reminded Committee members that the FTA Audit will be Monday and Tuesday of next week.

Nollman-Hodge also reported on a member of the scheduling/dispatch team being involved in a serious car accident on Monday, with a long road to recovery ahead of her.

ADJOURN – On a motion by Boyd, seconded by Rodden, the meeting was adjourned.