

**MINUTES
FINANCE COMMITTEE MEETING
SOUTH CENTRAL TRANSIT
THURSDAY, MARCH 19, 2020
12:00 PM
SCT TRANSPORTATION CENTER
100 N. LOCUST STREET
CENTRALIA, IL 62801**

Present:

Margaret Conley
David Rodden
Don Copeland
John Schubert

Also Present:

Sara Nollman-Hodge
Vicki Clift
Randy Barrow
Pam DeMaris
Pam Boyd
James Biggs
Norm Smith
Bryan Hunt

Finance Committee meeting was held via conference call due to COVID-19 concerns.

The Budget/Finance committee meeting was called to order at 12:03pm by David Rodden.

APPROVAL OF MINUTES – Motion to approve the minutes of the February 2020 Finance Committee meeting by Copeland, seconded by Schubert. All aye. Motion carried.

Marvin Miller, Legal Counsel, spoke regarding a statement released on government procedures on conference calls, suspending the OMA rules.

GUEST RECOGNITION/PUBLIC COMMENT – None

FINANCIAL REPORT – Clift reported on the financials for February. Clift reported receiving the FY20 2nd quarter 5311 payment. Discussion was held regarding the impact of COVID-19. Motion to move the financial report on to the full board by Schubert, seconded by Copeland. All aye. Motion carried.

CONTRACTS

Public Aid – Nollman-Hodge reported receiving \$5,992 since last board meeting.

Salem Hospital – Nollman-Hodge reported on the annual renewal of contract with Salem Hospital. A new senior program has been put on hold due to the COVID-19 outbreak.

DISPOSAL OF VEHICLES – Nollman-Hodge reviewed information included in the packets of 4 vehicles that can no longer be used due to various mechanical and or body issues. Vehicles listed are 1995 Chevrolet 3500 pickup truck with 154,900 miles, bad transmission, needing brakes, 2005 Ford Expedition with 193,807 miles, frame supports rusting, front and rear brakes and rotors are needed along with a radiator. 2008 Chevrolet Uplander minivan with 102,165 miles, bad transmission, body separation from conversion and a 2003 Ford E550 28 passenger bus, 285,934 miles needing body work, framework and engine needs glow plugs and injectors. None of the vehicles are IDOT vehicles so IDOT permission is not needed prior to disposal. Motion to send to the full board for approval by Copeland, seconded by Schubert. All aye. Motion carried.

Rodden stated he would like to address to BCMW CONTRACT VEHICLES and come back to FY21 PROPOSED BUDGET.

FY21 PROPOSED BUDGET – Clift included in the committee packets the FY21 proposed budget and stated she had still not received any funding numbers or an application at this time. Nollman-Hodge stated that they would be joining in on a webinar training today on the new process for the online application process.

BCMW CONTRACT VEHICLES –Nollman-Hodge reviewed the BCMW vehicle information included in the packets. A 2003 Chevy and 2004 Chevy presently leased from Southern Bus & Mobility for \$632.59 and \$721.84 per month, respectively, are due to expire at the end of July 2020. Both busses are in poor mechanical condition and are scheduled to be returned in July. Southern Bus & Mobility has proposed replacing the busses with two new 2021 Chevrolets that meet the requirements for BCMW Headstart transportation and can also be used for public transportation during contract downtimes. Proposed lease for the (2) new busses is \$833 each per month for 60 months. After discussion, a motion to seek IDOT approval for a bid solicitation for the lease of two busses (BCMW) was made by Copeland, seconded by Schubert. All aye. Motion carried. Will forward to full Board.

COVID-19 – Nollman-Hodge included in the packets information regarding SCT’s precautionary measures taken against the virus. No instruction has been received from IDOT, but daily updates are being sent by IPTA and RTAC. Drivers have been provided with all that they need and are cleaning and disinfecting buses before, during and after each route. Buses are equipped with hand sanitizer and wipes for clients as well. Every precaution is being taken to prevent the spread of germs. Updates on route closures, ridership and employee retention were given.

OTHER – Schubert announced that we received the minutes of the February Marion County Board meeting appointing Don Jones to the SCT Board of Directors. Miller stated the minutes were acceptable notification. Nollman-Hodge and her staff were thanked for putting together the conference call at the last moment and that they would hold the March 26 Board meeting via conference call as well.

ADJOURN – On a motion by Schubert, seconded by Copeland, the meeting was adjourned.

