

**MINUTES  
FINANCE COMMITTEE MEETING  
SOUTH CENTRAL TRANSIT  
THURSDAY, JULY 16, 2020  
12:00 PM  
SCT TRANSPORTATION CENTER  
100 N. LOCUST STREET  
CENTRALIA, IL 62801**

Present:

John Schubert  
Don Copeland  
Pam Boyd  
Ben Stratemeyer

Also Present:

Sara Nollman-Hodge  
Vicki Clift  
Randy Barrow  
Pam DeMaris  
Bryan Hunt  
James Biggs  
Marvin Miller  
Don Jones  
Norm Smith  
Margaret Conley

The Budget/Finance committee meeting was called to order by Don Copeland.

**APPROVAL OF MINUTES** – Motion to approve the minutes of the June 18, 2020 Finance Committee meeting by Boyd, seconded by Stratemeyer. All aye. Motion carried. Motion to approve the minutes of the June 23, 2020 Special Finance Committee meeting by Boyd, seconded by Stratemeyer. All aye. Motion carried.

**GUEST RECOGNITION/PUBLIC COMMENT** – none

**FINANCIAL REPORT** – Clift reviewed the Financials for June. Clift noted that as IDOT has authorized and encouraged SCT to use CARES funding for the last quarter of FY20, Clift has estimated a \$575,000 reimbursement from that funding source. Clift stated that SCT has not yet been provided with the request for payment forms so the amount could change depending on how IDOT allows the two funding sources (Downstate Operating Assistance and CARES) to interface. Nollman-Hodge stated that there is a webinar with IDOT Tuesday of next week and more information will be given.

## **CONTRACTS**

**Public Aid** – Nollman-Hodge reported receiving \$12,800 since last board meeting.

**Marion County Housing Authority** – Nollman-Hodge reported on the 1 year renewal of contract with MCHA for transportation.

**Bluford School** – Nollman-Hodge reported on the contract with Bluford School for transportation for a few special needs students for the school year.

**DIRECTORS FEE** – Schubert stated meeting with Nollman-Hodge. He stated it was brought to his attention that Easterly and Boyd turned in attendance sheets for attending the Special Finance meeting that they had looking at Aged Accounts Receivables. It was brought to his attention that the Board has a policy about designated committee attendance, that only individuals of their designated committee can be paid for attending. He initially said to go ahead and pay them but then had second thoughts and said to put it on the Finance committee agenda for discussion. He stated that as Jones said he would like for Personnel Committee and Finance Committee to look at salaries together but instead of calling a finance meeting, to call a special board meeting so everyone would be included. Boyd and Easterly have not been paid for the meeting as of now and asked for any comments regarding this or what is written in the policy. Schubert stated that he had invited Boyd and Easterly to the special finance meeting and told others that they were welcome. Stratemeyer stated that he believed they should get paid; the subject matter was complex and a lot of issues that affect personnel. Nollman-Hodge stated the meeting was about aged receivables. Boyd stated that if they had not been invited, they would not have attended. She stated that if other people are being invited that she would assume they would be reimbursed. Nollman-Hodge brought up the policy that the board created in 2018 that states a “committee meeting attended by a designated member of the committee”. Nollman-Hodge stated that SCT wants to be following the board policy. Copeland stated that they should take to the full board so everyone can discuss and that there is the 2018 policy that states only those members of that committee get paid for that attendance. Motion to move to the full board for discussion by Boyd, seconded by Stratemeyer. All aye, motion carried.

**IDOT AUTO INSURANCE RFP STATUS/5 YEARCURRENT LOSS RUNS-** Clift reported that the bid packet was sent out today, to all vendors on the list, advertised and posted on SCT website, it expires 9/29/2020. Schubert also asked Clift to send him updates on when the other policies are up for renewal. Nollman-Hodge stated that some polices go out to bid every 5 years and some are under the threshold for bidding. She stated they can put together a lease calendar for the board.

**FUNDING CONTRATS** – Nollman-Hodge stated they added this agenda item in case they were in receipt of anything , they have been notified that their Rebuild Illinois application has been approved and the CARES ACT funding has been approved but no further movement on that yet. She anticipates more information on that Tuesday during the IDOT webinar.

**SURPLUS SALE RESULTS-** Nollman-Hodge stated included in the packets were the surplus sale results, for information only. Stratemeyer asked if she had names of who bought the items and asked that they be sent to him.

**OTHER** – Schubert stated to try and get something lined up regarding the issue with the salaries, Copeland stated he would be reaching out next week. Nollman-Hodge stated she thought it would be helpful to have our HR department come to a meeting and give an overview of what they do regarding salaries and also speak about the pay structure committee. Copeland asked how current their information was and Nollman-Hodge stated it was current. Comparables are done with other transit agencies as well as other places in the counties we serve. Megan Vandever Director of HR is looking at and analyzing all the time.

**ADJOURN** – On a motion by Boyd seconded by Schubert, the meeting was adjourned.







