

**MINUTES
FINANCE COMMITTEE MEETING
SOUTH CENTRAL TRANSIT
THURSDAY, AUGUST 20, 2020
12:00 PM
SCT TRANSPORTATION CENTER
100 N. LOCUST STREET
CENTRALIA, IL 62801**

Present:

John Schubert
Don Copeland
Pam Boyd
Ben Stratemeyer

Also Present:

Sara Nollman-Hodge
Vicki Clift
Pam DeMaris
Bryan Hunt
James Biggs
Marvin Miller
Norm Smith
Margaret Conley
Don Jones

The Budget/Finance committee meeting was called to order by Don Copeland.

AUTO INSURANCE BID OPENING -Clift opened the 3 bids that were received, and bids were recorded. Bids will have to be reviewed to make sure specs are met and then presented to the full board. Motion to send to the full board by Stratemeyer, seconded by Boyd. Further information was requested by Copeland and Stratemeyer and will be given at the board meeting.

APPROVAL OF MINUTES – Motion to approve the minutes of the July 2020 Finance Committee meeting by Stratemeyer, seconded by Boyd. All aye. Motion carried.

GUEST RECOGNITION/PUBLIC COMMENT – none

FINANCIAL REPORT – Clift reviewed the Financials for July 2020. Clift noted that the July Income statement reflects the use of CARES funding for most of the operating expense and 5311 funding for the administrative expense. This results in less Downstate operating assistance being used, and more expense reimbursed (thru CARES) at 100%. Motion to send to full board for approval by Boyd, seconded by Stratemeyer. All aye. Motion carried.

CONTRACTS

Public Aid – Nollman-Hodge reported receiving nothing since last board meeting.

Bryan Manor – Nollman-Hodge reported signing a new yearly contract with Bryan Manor for transportation in Centralia and Mt. Vernon.

IMRF ACCELERATED PAYMENT – Copeland reviewed the information that was included in the packets. Stratemeyer suggested going in to closed session during the board meeting to discuss. Motion to take to the full board by Stratemeyer, seconded by Boyd. All aye. Motion carried.

PCOM – Nollman-Hodge stated that the PCOM report was included in the packets and asked for questions. Motion to send to the full board for approval by Boyd, seconded by Stratemeyer. All aye. Motion carried.

WAGE/SALARY INFORMATION – Nollman-Hodge included in the packets the CARES Funding Employee Appreciation for Fall/Winter 2020 and the Wage and Salary plans for Spring 2021. Copeland asked for more information on all job classes, Jones asked if a work session on wages and salaries was still something that will be scheduled for the future and Copeland replied it was, but more information was needed before that would be scheduled and to keep it on the agenda.

BUS 817 – Nollman-Hodge reported that the lease with CTD for bus 817, a 2015 Chevrolet 27 passenger bus was just renewed for 1 year at \$825 per month. August 2021 will be the end of the lease agreement; lease will then become \$1 thru CTD.

OTHER – Nollman-Hodge stated that they have been dealing with fraudulent SCT checks being presented for payment, police report has been made. A new program has been implemented with Midland Bank to safeguard against fraudulent checks drawn on our account.

ADJOURN – On a motion by Stratemeyer seconded by Boyd, the meeting was adjourned.

