

**MINUTES  
PERSONNEL COMMITTEE MEETING  
SOUTH CENTRAL TRANSIT  
THURSDAY, AUGUST 20, 2020  
11:30 AM  
SCT TRANSPORTATION CENTER  
100 N. LOCUST STREET  
CENTRALIA, IL 62801**

Present:

John Schubert  
Sam Easterly  
Margaret Conley  
Don Jones

Also Present:

Sara Nollman-Hodge  
Vicki Clift  
Pam DeMaris  
Pam Boyd  
James Biggs  
Marvin Miller  
Bryan Hunt

The Personnel Committee meeting was called to order at 11:30am by Sam Easterly.

**APPROVAL OF MINUTES** – Motion to approve the minutes of the July 2020 Personnel Committee meeting by Jones, seconded by Easterly. All aye. Motion carried.

**GUEST RECOGNITION/PUBLIC COMMENT** – none

**PERSONNEL** – Nothing to report

**CONTRACTS**

**Public Aid** – Nollman-Hodge reported receiving no payments since last Board meeting.

**Bryan Manor** – Nollman-Hodge reported on the new 1 year contract signed for transportation with Bryan Manor.

**PCOM Report** – Nollman-Hodge reported that the PCOM report was included in the meeting packets and asked for questions. Motion to send to the full board for approval by Conley, seconded by Jones. All aye. Motion carried.

**Wage/Salary Information** – Nollman-Hodge stated sending wage and salary information to committee members as requested via email. She presented her plans for the CARES Funding Employee Appreciation for Fall/Winter 2020 and Wage and Salary Plan for Spring 2021.

**Other** - Jones asked about SCT's participation in Balloon Fest this weekend as SCT always provides transportation to and from the park. SCT will not be participating this year due to covid concerns.

Nollman-Hodge also reported on dealing with fraudulent SCT checks being presented for payment, police report has been made. A new program has been implemented with Midland Bank to safeguard against fraudulent checks drawn on our account.

**ADJOURN** – On a motion by Jones, seconded by Conley, the meeting was adjourned.