



# South Central Illinois Mass Transit District

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MINUTES  
BOARD OF DIRECTORS MEETING  
SOUTH CENTRAL TRANSIT  
THURSDAY, JUNE 25, 2020  
12:00 NOON  
SCT TRANSPORTATION CENTER  
100 N. LOCUST  
CENTRALIA, IL. 62801

**Present:**

Margaret Conley  
Pam Boyd  
Sam Easterly  
Don Copeland  
Don Jones  
John Schubert  
Ben Stratemeyer

**Also Present:**

Sara Nollman-Hodge  
Vicki Clift  
Randy Barrow  
Pam DeMaris  
Marvin Miller  
James Biggs  
Todd Marver – Reporter  
Centralia Sentinel

**CALL TO ORDER** – The meeting was called to order by Margaret Conley.

**APPROVAL OF MINUTES** – On a motion by Boyd, seconded by Copeland to approve the May board meeting minutes as presented. All aye. Motion carried.

**COMMUNICATIONS**

**Guest Recognition** – None.

**Public Comment** – None.

**Letters and Cards Received** – None.

**MANAGING DIRECTORS REPORT-** Nollman-Hodge asked for questions regarding the managing directors report that was included in the packets.

**LEGISLATIVE** – Nollman-Hodge reported on attending an IDOT webinar. IDOT is currently processing funding applications.

## **REPORTS**

**Personnel Committee** – Easterly reviewed the minutes of the June Personnel Committee meeting.

**Finance Committee** - Schubert reviewed the minutes of the June Finance Committee meeting and the Special Finance Committee meeting held June 23. Conley asked if they had some kind of a second meeting after the meeting. Schubert said they didn't have a meeting, they stayed and talked about some stuff, but it wasn't a meeting. Easterly said they stuck around and they talked about budget and Schubert said something may come up later on, they did discuss the payroll salary sheet that was handed out but Schubert would like to discuss in closed session because it is salary/ personnel.

**OMA Committee Meeting** – Boyd reviewed the minutes of the OMA committee meeting held June 18.

**Finance Report** – Clift reported on the financials for May. Motion to accept the finance report by Jones, seconded Copeland. All aye. Motion carried.

**Monthly Report** – Nollman-Hodge stated that the monthly report for May was included in the board packets and asked for questions.

**County Board Meeting Report** – Nothing to report.

**UNFINISHED BUSINESS** - Nothing

**EXECUTIVE SESSION per 5ILCS 120/2(c)(1) and (2).**

**Personnel/Wage Increase**

Motion to go into closed session Pursuant To 5 ILCS120/2(c) (1) and (2) by Schubert, seconded by Boyd to discuss Personnel/Wage Increases.

After roll call vote the following votes were made: aye (7) John Schubert, Margaret Conley, Pam Boyd, Don Copeland, Sam Easterly, Don Jones and Ben Stratemeyer; nay (0).

Board entered Executive Session at 12:15pm.

Board resumed regular board meeting at 1:04pm.

Schubert motioned that they give all employees a 2.5% increase across the board and over the next 60 to 90 days, work with management/staff in looking at all the positions and have management bring to the board information and maybe even correct some of the issues that we feel that there are some employees that may be way under the scale. The finance committee will be asking management to provide the board with information and to that extent Schubert has asked Mr. Copeland for some input as to the type of documents that he feels might be helpful to the board. Copeland stated 2.5% effective 7/1/20. Schubert stated they would evaluate and make recommendation to management for balance of the 5% that is in the budget. Motion seconded by Boyd. All aye. Motion carried.

**NEW BUSINESS**

**DISPOSAL OF VEHICLES/EQUIPMENT** – Motion to approve the disposal of vehicles/equipment via surplus site by Jones, seconded by Copeland. All aye. Motion carried.

**IMRF PROTECTION PLAN** – Motion to approve the IMRF Benefit Protection Plan as presented at the Personnel Committee meeting by Copeland, seconded by Boyd. All aye. Motion carried.

**DRIVER TRAINING POLICY** - Motion by Boyd, seconded by Easterly to approve the Driver Training Policy as presented. All aye. Motion carried.

**PCOM REPORT** – Motion to approve the PCOM report by Schubert, seconded by Jones. All aye. Motion carried.

**AGED RECEIVABLES** – Schubert stated that Copeland compiled a spreadsheet of all items on aged receivables report. Copeland stated that the committee met with management and that Conley was the only one that was not able to attend. The aging of accounts receivable was reviewed. Recommendations were shared with the board, one of them being the write off of \$46,123.37 of collectibles. There is potentially an additional \$20,878 that are either in the court of claims or that SCT hopes to collect. These are only the account receivables that are 90 days old or older. Motion to follow the spreadsheet that has been handed out and write off the items that are noted and wait 6 to 9 months to see if anything is received from the court of claims and rebill the others by Schubert, seconded by Copeland. All aye. Motion carried.

**LINE OF CREDIT** – Clift reviewed the Midland LOC renewal information with the board. No changes to the terms from the current year and no fees are being charged with this renewal. Motion to approve the \$2,000,000 renewal of Line of Credit with the Board Chairman authorized to sign documents, by Jones, seconded by Schubert. All aye. Motion carried.

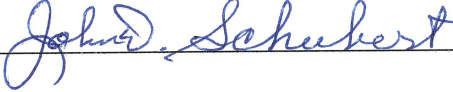
## **ANNUAL MEETING**

**Election of Officers** – Marvin Miller stated election could be done as a slate or individual for the offices of President, Vice President and Secretary. Motion by Schubert to vote individually and by ballot, seconded by Boyd. All aye. Motion carried. Boyd nominated Conley for President. Copeland nominated Schubert for president. Ballot vote was taken with 3 votes for Conley and 4 votes for Schubert. Copeland nominated Boyd for Vice President. No other nominations. Elected by acclamation. Jones nominated Copeland for Secretary. No other nominations. Elected by acclamation.

**Date/Place/Time of Meetings** – Motion by Jones to continue as is, seconded by Boyd. All aye. Motion carried.

**SEMI-ANNUAL REVIEW OF MINUTES PURSUANT TO ILLINOIS OPEN MEETINGS ACT** – Miller stated a vote was needed to keep minutes closed. Motion to keep closed meetings closed by Jones, seconded by Boyd. All aye. Motion carried.

On a motion by Easterly, seconded by Copeland the meeting was adjourned.

 John Schubert, Board President