



South Central Illinois Mass Transit District

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**MINUTES
BOARD OF DIRECTORS MEETING
SOUTH CENTRAL TRANSIT
THURSDAY, AUGUST 27, 2020
12:00 NOON
SCT TRANSPORTATION CENTER
100 N. LOCUST ST.
CENTRALIA, IL 62801**

Present:

John Schubert
Margaret Conley
Don Copeland
Sam Easterly
Pam Boyd
Ben Stratemeyer
Don Jones

Absent:

None

Also Present:

Sara Nollman-Hodge
Vicki Clift
Randy Barrow
Pam DeMaris
Megan Vandever
Bryan Hunt
James Biggs
Marvin Miller

The meeting was called to order by Board president John Schubert.

Roll call was taken with all of the Board members in attendance.

APPROVAL OF MINUTES

On a motion by Copeland, seconded by Boyd, the minutes of the July 2020 board meeting were approved as read. All aye. Motion carried.

APPROVAL OF JUNE 25, 2020 CLOSED SESSION MINUTES

Motion by Stratemeyer to table the minutes, seconded by Copeland. All aye. Motion carried.

COMMUNICATIONS

Guest Recognition – Megan Vandever, Director of HR.

Public Comment – None

Letters and Cards Received - None

MANAGING DIRECTOR'S REPORT: Nollman-Hodge added that Glass and Shuffett conducted the annual audit this week and will present the audit report at the October Board meeting. Also, Nollman-Hodge gave an update on the fraudulent checks, stating that she has spoken to Attorney General's Consumer Fraud Department and the Identify Theft Department, has subsequently filed a police report with Centralia PD and continues working with our financial institution.

LEGISLATIVE – Nollman-Hodge reported their monthly IDOT call. IDOT continues to process and approve applications coming in from transit agencies.

REPORTS

Personnel Committee

Easterly reviewed the minutes of the August Personnel meeting with the Board. Motion to approve the Personnel Committee report by Jones, seconded by Boyd.

Finance Committee

Copeland reviewed the minutes of the August Finance meeting with the Board. Jones stated the minutes do not show him attending the meeting and he was present. Motion by Boyd to approve the report, seconded by Copeland with the addition of Don Jones in attendance. All aye. Motion carried.

Monthly Report

Motion to approve by Boyd, seconded by Copeland. All aye. Discussion was held regarding Clinton County/St. Clair County/Shiloh Routes, additional stops and services resuming at a future date.

Financial Reports

Clift reviewed the July financial reports with the Board. CARES Act funding utilization vs. IDOT funding utilization was discussed. Motion to accept by Conley, seconded by Boyd. All aye. Motion carried.

County Board Reports

Nothing to report.

EXECUTIVE SESSION per 5ILCS 120/2 (c) (1)

IMRF ACCELERATED PAYMENT

Motion to enter into executive session to discuss the IMRF accelerated payment by Copeland, seconded by Boyd.

Roll Call was held, Conley, Jones, Easterly, Schubert, Copeland, Stratemeyer and Boyd all ayes.

Executive Session was entered at 12:20 pm.

Regular Board meeting was resumed at 1:05 p.m. with a motion by Easterly, seconded by Boyd to go back into open session. All aye. Motion carried.

Motion by Copeland to file an accelerated payment exemption to the IMRF and that the exemption, once complete be presented to the finance committee for review by August 29, 2020. Second by Boyd. All aye, motion carried.

UNFINISHED BUSINESS

There was nothing to report.

NEW BUSINESS

PCOM – PCOM report has been discussed in the committee meetings and at this time is presented for board approval. Motion to approve by Boyd, seconded by Copeland. All aye. Motion carried.

Wage and Salary Information

Nollman-Hodge emailed additional wage information to Board members as requested this week. Information will be summarized/compiled, and a Board meeting will be scheduled.

Auto Insurance Bid

Three bids were received meeting specs/requirements. Upon discussion and review, the low bid was through A.J. Gallagher. The auto insurance bid is \$442,476, with a \$2500 deductible (lower deductible not available currently). The \$10M Excess Liability bid came via two carriers, Hudson Insurance at \$104,725 and Golden Bear at \$90,000, both backing at \$5M. Motion to approve that bid by Copeland, seconded by Boyd. All aye. Motion carried.

Removal from SCT's Official Storage Location June 25, 2020 Closed Minutes and Verbatim Record

Schubert asked for any discussion. Marvin Miller, Legal Counsel stated a motion was needed to remove the June 25, 2020 minutes and verbatim record to Chairman Schubert. Miller stated that since the minutes were not approved, it would only be the verbatim record. Miller stated they are not official minutes until they are approved by the Board. As those minutes have not yet been approved, those minutes are not yet available. Stratemeyer stated he would like to remove his previous motion tabling the minutes. Stratemeyer motioned to approve the minutes of the executive session of June 25, 2020, seconded by Jones. All aye. Motion carried.

Being no further business to come before the Board, a motion was made by Boyd, seconded by Easterly, to adjourn. All aye. Motion carried.



John Schubert, Board President