



South Central Illinois Mass Transit District

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**MINUTES
BOARD OF DIRECTORS MEETING
SOUTH CENTRAL TRANSIT
THURSDAY, SEPTEMBER 24, 2020
12:00 NOON
SCT TRANSPORTATION CENTER
100 N. LOCUST ST.
CENTRALIA, IL 62801**

Present:

John Schubert
Margaret Conley
Don Copeland
Sam Easterly
Pam Boyd
Ben Stratemeyer via phone
Don Jones

Absent:

None

Also Present:

Sara Nollman-Hodge
Vicki Clift
Pam DeMaris
Norm Smith
James Biggs
Bryan Hunt
Marvin Miller

The meeting was called to order by Board president John Schubert.

Schubert made an addition to the agenda, requesting a moment of silence for Leroy Niederhofer, the husband of former Managing Director Sheila Niederhofer, who passed away unexpectedly on Monday, September 21, 2020.

APPROVAL OF MINUTES

On a motion by Copeland, seconded by Easterly, the minutes of the August 27, 2020 Board meeting were approved as read. All aye. Motion carried.

On a motion by Copeland, seconded by Jones, the minutes of the August 27 Executive Session were approved as read. All aye. Motion carried.

On a motion by Copeland, seconded by Boyd, the minutes of the September 3, 2020 Special Board meeting were approved as read. All aye. Motion carried.

On a motion by Copeland, seconded by Boyd, the minutes of the September 3, 2020 Executive Session were approved. All aye. Motion carried.

COMMUNICATIONS

Guest Recognition – None

Public Comment – None

Letters and Cards Received - None

MANAGING DIRECTOR’S REPORT: Nollman-Hodge added that she received word that Tuesday night, two buses at the O’Fallon facility had been vandalized. Catalytic converters had been taken from the vehicles. Cameras were inoperable at the time but even their presence did not detour the vandals. Another police report was filed, Nollman-Hodge, Smith and Justin Johnson, IT Director will be going over next week to speak to the owner of the facility and look at other options to better protect the buses. A question was asked regarding the two new schedulers at the Clinton County facility. Nollman-Hodge stated having schedulers/dispatchers at the facility would be more efficient as they will be working with the drivers and County Supervisors. Dispatchers/schedulers in Breese will be handling Clinton County, St. Clair County and Washington County.

LEGISLATIVE – Nollman-Hodge reported that IDOT is moving to a totally online system for funding contracts, requests and reports. Quarterly reports will be changing to monthly reports as well.

REPORTS

Personnel Committee

Easterly reviewed the minutes of the September Personnel meeting with the Board.

Finance Committee

Copeland reviewed the minutes of the September Finance meeting with the Board. Copeland stated he would like to see the Ina Lease Agreement remain on the agenda. Motion by Copeland to pay the monthly invoices, including plumbing bill for repairs to the Ina Maintenance Shop that had been put on hold at the Finance Committee meeting, excluding the IMRF invoice which is under exemption appeal. Seconded by Boyd. All aye. Motion carried.

Finance Report

Clift reviewed the financials for August. Motion to accept the financial report by Conley, seconded by Boyd. All aye. Motion carried.

Monthly Report

Nollman-Hodge asked for questions regarding the report that was included in the packets. She also stated that they anticipate increased ridership in September.

County Board Reports

Nothing to report.

UNFINISHED BUSINESS

There was nothing to report.

NEW BUSINESS

COVID 19 Policy

Motion to approve the COVID 19 Policy by Boyd, seconded by Copeland. All aye. Motion carried.

ADA/General Service Policy Additions

Motion to approve the IDOT recommended additions to the policies by Copeland, seconded by Jones. All aye. Motion carried.

Funding Contracts

Motion by Boyd, seconded by Easterly to approve the 5311 Funding Contract and the CARES Act Funding Contract. All aye. Motion carried.

Accomplishments/Goals Handout

Nollman-Hodge asked for any questions regarding the handout that was included in the packets. Jones asked if that information was shared with drivers, Nollman-Hodge stated the information will be presented at the monthly staff meeting and then the county supervisors will share with drivers.

Being no further business to come before the Board, a motion was made by Conley, seconded by Boyd, to adjourn. All aye. Motion carried.



John Schubert, Board President