



# South Central Illinois Mass Transit District

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**MINUTES  
BOARD OF DIRECTORS MEETING  
SOUTH CENTRAL TRANSIT  
THURSDAY, OCTOBER 22, 2020  
12:00 NOON  
SCT TRANSPORTATION CENTER  
100 N. LOCUST ST.  
CENTRALIA, IL 62801**

**Present:**

John Schubert  
Margaret Conley  
Don Copeland  
Sam Easterly  
Pam Boyd  
Ben Stratemeyer  
Don Jones

**Absent:**

None

**Also Present:**

Sara Nollman-Hodge  
Vicki Clift  
Randy Barrow  
Pam DeMaris  
James Biggs  
Marvin Miller  
Bryan Hunt

The meeting was called to order by Board president John Schubert. Schubert asked that the minutes reflect all directors in attendance with the exception of Ben Stratemeyer.

Stratemeyer entered the meeting at 12:01pm.

**FY20 AUDIT**

Bo Thomas, Glass & Shuffett reviewed the FY20 Audit for the board. Stratemeyer stated he would like a disclosure regarding the IMRF invoice that is under exemption appeal, in the footnotes of the audit. Motion to wait for the audit approval until the financial disclosures and footnotes are corrected and made, by Stratemeyer, seconded by Copeland. All aye. Motion carried.

**APPROVAL OF MINUTES**

On a motion by Copeland, seconded by Boyd, the minutes of the September 24, 2020 Board meeting were approved. All aye. Motion carried.

On a motion by Copeland, seconded by Easterly, the minutes of the September 28, 2020 Special Board Meeting were approved as presented. Easterly, Jones, Schubert, Copeland, Stratemeyer and Boyd all aye. Conley nay. Motion carried.

On a motion by Stratemeyer, seconded by Boyd, the minutes of the September 28, 2020 Executive Session were tabled until next board meeting. All aye. Motion carried.

**COMMUNICATIONS**

**Guest Recognition** – Bryan Hunt, Randy Barrow, James Biggs.

**Public Comment** – None

**Letters and Cards Received** – Card was received from Sheila Niederhofer thanking SCT for the food, flowers, and cards, she appreciates us and SCT.

**MANAGING DIRECTOR'S REPORT**

Nollman-Hodge asked for any questions regarding the report that was included in the packets. A question was asked regarding the upcoming Virtual SCT Trivia Rodeo.

**LEGISLATIVE**

Nollman-Hodge reported on her and Clift attending an IDOT training webinar, regarding the new Blackcat online system being implemented.

**REPORTS**

**Personnel Committee**

Easterly stated nothing to discuss, the minutes were in the packets.

**Finance Committee**

Copeland reviewed the minutes of the October Finance meeting with the Board.

**Finance Report**

Clift reviewed the financials for September. Clift noted that included in this month's financial information are revised June Income Statement and Balance Sheet, as well as

revised July, August, and September Balance Sheets to reflect FY20 year-end adjustments from the audit. Motion to accept the financial report by Jones, seconded by Easterly. All aye. Motion carried.

**Monthly Report**

Nollman-Hodge asked for questions regarding the report that was included in the packets. She noted increased ridership. Motion to approve the monthly report by Copeland, seconded by Conley. All aye. Motion carried.

**County Board Reports**

Nothing to report.

**EXECUTIVE SESSION PURSUANT TO 5 ILCS 120/2 (C) (11)  
ACTION PENDING BEFORE ADMINISTRATIVE TRIBUNAL/PROBABLE  
LITIGATION**

Motion to enter into executive session to discuss action pending before administrative tribunal/probable litigation by Boyd, seconded by Copeland.

Roll call was held, Conley, Easterly, Jones, Schubert, Copeland, Stratemeyer, and Boyd all aye. Motion carried.

Executive Session was entered at 12:38pm.

Regular Board meeting was resumed at 12:57pm.

**UNFINISHED BUSINESS**

Jones asked if there was a procedure in place for cross training of employees. Nollman-Hodge stated yes and explained the procedures.

**NEW BUSINESS**

**Funding Contracts**

Motion to approve Resolution executing the FY21 Downstate Operating Assistance Contract by Conley, seconded by Boyd. All aye. Motion carried.

**Vehicle Disposal**

Motion to approve by Boyd, seconded by Jones. All aye. Motion carried.

Being no further business to come before the Board, a motion was made by Boyd, seconded by Copeland, to adjourn. All aye. Motion carried.

  
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**John Schubert, Board President**