



South Central Illinois Mass Transit District

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**MINUTES
BOARD OF DIRECTORS MEETING
SOUTH CENTRAL TRANSIT
THURSDAY, DECEMBER 17, 2020
12:00 NOON
SCT TRANSPORTATION CENTER
100 N. LOCUST ST.
CENTRALIA, IL 62801**

Present:

John Schubert
Don Jones
Don Copeland
Sam Easterly – via phone
Pam Boyd
Ben Stratemeyer

Absent:

None

Also Present:

Sara Nollman-Hodge
Vicki Clift
Randy Barrow
Pam DeMaris
Marvin Miller
Bryan Hunt

The meeting was called to order by Board president John Schubert. Roll call was taken, John Schubert, Pam Boyd, Sam Easterly – via phone, Don Copeland, Don Jones, and Ben Stratemeyer all present.

Schubert asked for a moment of silence for Margaret Conley, long time SCT Board member who passed away on December 12, 2020.

Nollman-Hodge stated the need to go into Executive Session to discuss Personnel.

APPROVAL OF MINUTES

On a motion by Copeland, seconded by Jones, the minutes of the November 19, 2020 Board meeting were approved as presented. All aye. Motion carried.

On a motion by Boyd, seconded by Easterly, the minutes of the closed sessions of November 19, 2020 were approved. All aye. Motion carried.

Schubert asked for a motion to enter into Executive Session per 5ILCS 120/2 (c)(1) to discuss Personnel. Motion by Jones, seconded by Boyd to enter into Executive Session. Roll call was had, Schubert yes, Boyd yes, Easterly yes, Copeland yes, Jones yes, Stratemeyer yes. Executive Session began at 12:05pm.

Regular Board meeting was resumed at 12:13pm.

COMMUNICATIONS

Guest Recognition – None

Public Comment – None

Letters and Cards Received – Nollman-Hodge reported receiving three cards of appreciation.

MANAGING DIRECTOR'S REPORT

Nollman-Hodge asked for any questions regarding the report that was included in the board packets. A question was asked regarding PPE availability, Nollman-Hodge credited Beth Monken for doing a fine job keeping up with SCT's need for PPE.

LEGISLATIVE

Nollman-Hodge reported on a meeting with IDOT Wednesday regarding training.

REPORTS

Personnel Committee

Jones reported on the Personnel Committee meeting of December 10. Motion to accept the report by Boyd, seconded by Copeland. All aye. Motion carried.

Finance Committee

Copeland reported on the Finance Committee meeting of December 10. Motion to accept the report by Boyd, seconded by Copeland. All aye. Motion carried.

Finance Report

Clift reviewed the financials for November. Motion to accept the Financial report by Jones, seconded by Boyd. All aye. Motion carried.

Monthly Report

Nollman-Hodge asked for questions regarding the report that was included in the packets. Motion to approve the monthly report by Boyd, seconded by Copeland. All aye. Motion carried.

County Board Reports

Nothing to report.

UNFINISHED BUSINESS

IMRF Accelerated Payment – Appeal letter has been sent. Nothing else to report.

FY20 Audit – Stratemeyer asked if CTD bookwork was being done at 1616 East McCord and also if CTD records were being kept there. Nollman-Hodge stated no to both questions. Motion to accept the FY20 Audit by Stratemeyer, seconded by Boyd. All aye. Motion carried.

Managing Directors Written Evaluation – Motion to accept as presented by Jones, seconded by Boyd. All aye. Motion carried.

NEW BUSINESS

PCOM – Motion to approve the PCOM report by Copeland, seconded by Jones. All aye. Motion carried.

Lease Renewal – Copeland discussed upcoming leases due for the West Frankfort facility and the Ina Maintenance Shop. Nollman-Hodge and Clift were asked to reach out to the Landlord to clarify the language on the lease agreement regarding the responsibility for repairs for the landlord and for the tenant and report their findings to the board. As all leases come up for renewal the wording will be reviewed. Discussion was also had on the location of the Ina shop and its importance to the DuQuoin, West Frankfort and Mt. Vernon facilities. Stratemeyer asked Barrow to reach out to Rend Lake College regarding leasing out a bay from their diesel mechanics program.

Workman's Comp Renewal – Discussion was had regarding the renewal. Motion to accept the renewal premium by Boyd, seconded by Jones. All aye. Motion carried.

Work from Home Policy – Motion to accept the policy by Boyd, seconded by Copeland. All aye. Motion carried.

November 2021 Committee Meeting Date – Nollman-Hodge reported that the November 2021 committee meetings fall on Veterans Day this coming year which is an observed holiday. It was decided to move the meeting to Wednesday, November 10, at the same times. The 2021 Calendar of Meeting Dates will be adjusted and sent to all board members.

Being no further business to come before the Board, a motion was made by Boyd to adjourn. All aye. Motion carried.



John Schubert, Board President