



South Central Illinois Mass Transit District

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**MINUTES
PERSONNEL COMMITTEE MEETING
SOUTH CENTRAL TRANSIT
THURSDAY, MAY 20, 2021
11:30 AM
SCT TRANSPORTATION CENTER
100 N. LOCUST STREET
CENTRALIA, IL 62801**

Present:
John Schubert
Sam Easterly
Don Jones
Ben Stratemeyer

Also Present:
Sara Nollman-Hodge
Vicki Clift
Randy Barrow
Pam DeMaris
Justin Johnson
Pam Boyd
James Biggs
Bryan Hunt
Marvin Miller
Norm Smith

The Personnel Committee meeting was called to order at 11:30am by Easterly.

APPROVAL OF MINUTES –

01/21/21 Personnel Closed – Approved on a motion by Jones, seconded by Easterly. All aye. Motion Carried

03/18/21 Personnel Closed – Approved on a motion by Jones, seconded by Easterly. All aye. Motion carried.

04/15/21 Personnel – Approved on a motion by Jones, seconded by Easterly. All aye. Motion carried.

GUEST RECOGNITION/PUBLIC COMMENT – none

PERSONNEL

Salary Range Chart/Pay Scale – Information regarding salary range and pay scale was included in the packets. Motion to move to the full board by Jones, seconded by Stratemeyer. All aye. Motion carried.

Operations Presentation – Slide show presentation was given by Nollman-Hodge, regarding the job duties and responsibilities of all employees.

CONTRACTS

Public Aid – Nollman-Hodge reported receiving \$8,945 since last board meeting.

Trolley – Renewal of 1 year contract with City of Centralia.

Marion County Housing Authority – Renewal of 1 year contract.

Career Development Center – New 1 year contract with Jefferson County.

SEXUAL HARASSMENT POLICY – Marvin Miller and Ben Stratemeyer will present at the full board meeting.

PCOM – Motion by Stratemeyer, seconded by Jones to send to the full board for approval.

SANITATION POLICY- Motion to send to the full board for approval by Jones, seconded by Stratemeyer.

PURPLE MARTIN ROUTE UPDATE – Motion to send to the full board for approval by Stratemeyer, seconded by Jones.

REVIEW CLOSED MINUTES TO DETERMINE THE NEED FOR CONFIDENTIALITY 5ILCS 120/2.06 (D)

Motion by Jones, seconded by Stratemeyer to keep the minutes of the 01/21/21 Personnel Closed session and the 03/18/21 Personnel Closed session closed. All aye. Motion carried.

OTHER- Nothing

ADJOURN – Motion to adjourn by Jones, seconded by Stratemeyer.