



# South Central Illinois Mass Transit District

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**MINUTES  
PERSONNEL COMMITTEE MEETING  
SOUTH CENTRAL TRANSIT  
THURSDAY, JULY 15, 2021  
11:30 AM  
SCT TRANSPORTATION CENTER  
100 N. LOCUST STREET  
CENTRALIA, IL 62801**

Present:  
John Schubert  
Don Jones  
Sam Easterly  
Ben Stratemeyer

Also Present:  
Sara Nollman-Hodge  
Vicki Clift  
Pam DeMaris  
Justin Johnson  
Pam Boyd  
James Biggs  
Norm Smith  
Marvin Miller

The Personnel Committee meeting was called to order at 11:30am by Jones.

## **APPROVAL OF MINUTES –**

Motion to approve the minutes of the June 17, 2021 Personnel Committee meeting by Stratemeyer, seconded by Easterly. All aye. Motion carried.

Motion to approve the minutes of the June 17, 2021 Closed Session by Easterly, seconded by Jones. All aye. Motion carried.

## **GUEST RECOGNITION/PUBLIC COMMENT**

None

## **PERSONNEL**

### **Staff Meeting Schedule**

SCT staff will begin giving presentations to the board starting in August.

**2021 – 2022 Organizational Chart**

Included in the packets. Changes to the chart were due to election of officers.

**Recruiting/Marketing Job Position**

A new position is being created to focus on marketing and recruiting of employees.

Schubert discussed meeting with each county board chair. Schubert, the county representative and Nollman-Hodge will meet with the Chair, starting with Perry County.

**CONTRACTS**

**Public Aid**

Nollman-Hodge reported receiving \$2,362 since last board meeting.

**FTA/IDOT TRIENNIAL AUDIT**

SCT will assist with the audit via zoom next week.

**REVIEW CLOSED MINUTES TO DETERMINE THE NEED FOR  
CONFIDENTIALITY 5ILCS 120/2.06 (D) AND (21)**

New procedure was put into place regarding the recording of closed sessions. DeMaris will start the recorder of closed sessions prior to leaving the room.

**OTHER**

Nothing

**ADJOURN**

The meeting was adjourned.