



South Central Illinois Mass Transit District

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**MINUTES
BOARD OF DIRECTORS MEETING
SOUTH CENTRAL TRANSIT
THURSDAY, NOVEMBER 18, 2021
12:00 NOON
SCT TRANSPORTATION CENTER
100 N. LOCUST ST.
CENTRALIA, IL 62801**

Present:

John Schubert
Pam Boyd
Don Jones
Don Copeland
Sam Easterly
Ben Stratemeyer
Pat Netemeyer

Also Present:

Sara Nollman-Hodge
Pam DeMaris
Justin Johnson
James Biggs
Vicki Clift
Bo Thomas
Bryan Hunt
Marvin Miller

The meeting was called to order by Schubert. All members present.

APPROVAL OF MINUTES

Motion to approve the board meeting minutes of October 18, 2021 by Boyd, seconded by Easterly. All aye. Motion carried. Stratemeyer stated he would like to table the closed session minutes from the board meeting of October 28, 2021, it was suggested to discuss them in the upcoming closed session listed further down on the agenda. Stratemeyer stated after the closed session that the minutes would be tabled until next month.

COMMUNICATIONS

Guest Recognition

Bo Thomas of Glass & Shuffett.

It was decided to go directly to the Glass & Shuffett Audit Report.

GLASS & SHUFFETT AUDIT REPORT

Bo Thomas of Glass & Shuffett reviewed the FY21 audit report with the board. Motion to accept the audit report by Netemeyer, seconded by Easterly. All aye. Motion carried.

Public Comment

None.

Letters and Cards Received

Thank you cards were received for SCT service, and one thank you was received from SCT staff to the Board of Directors.

MANAGING DIRECTOR'S REPORT

Report was included in the board packet. No questions. Motion to accept the report by Netemeyer, seconded by Jones. All aye. Motion carried.

LEGISLATIVE

Nollman-Hodge reported on the recent passing of the Infrastructure Bill. More information to come.

REPORTS

Personnel Committee

Jones reviewed the minutes of the committee meeting stating that the drivers are doing a great job. Motion to accept the report by Netemeyer, seconded by Copeland. All aye. Motion carried.

Finance Committee

Copeland reviewed minutes of the committee meeting of November 10, thanking all Veterans for their service on November 11. Motion to accept the report by Jones, seconded by Netemeyer. All aye. Motion carried.

OMA Committee

Stratemeyer reviewed the minutes of the committee meeting stating the minutes needed to reflect that all closed minutes remain closed. Minutes will be adjusted to reflect this change. Motion to accept the revised minutes by Jones, seconded by Netemeyer. All aye. Motion carried.

Finance Report

No questions. Motion to accept the October financial report by Jones, seconded by Easterly. All aye. Motion carried.

Monthly Report

Included in the board packets, no questions. Motion to accept the report by Boyd, seconded by Jones. All aye. Motion carried.

County Board Meeting Reports

Schubert reported attending the Marion County Board meeting along with Nollman-Hodge, Jones and Stratemeyer last month. Schubert stated he, Copeland and in Nollman-Hodge's absence, a representative of SCT will be attending the Jefferson County Board Meeting on Monday, November 22, 2021 at 7pm.

UNFINISHED BUSINESS

Nothing to report.

EXECUTIVE SESSION per 5ILCS 120/2 (c)(21).

Stratemeyer asked that the closed session be moved to the end of the agenda.

NEW BUSINESS

Employee Longevity Award

Motion to approve the Employee Longevity Awards by Easterly, seconded by Netemeyer. All aye. Motion carried.

Employee Handbook Updates

Discussion was held, Stratemeyer recommended additions to the handbook. Motion to accept with changes as made by Easterly, seconded by Jones. All aye. Motion carried.

Bid Solicitations

Motion to approve bid solicitations for (5) 35 foot and (5) 40 foot buses to replace older fleet and a steel fuel tank shelter for the McCord Street fueling station by Copeland, seconded by Boyd. All aye. Motion carried.

OSHA Testing/Vaccine Mandates

Board was updated on OSHA policy and procedures template just received and due completed on December 5. Stratemeyer asked to read the template before approval. Motion to accept the completed template by Boyd, seconded by Netemeyer. Schubert, Jones, Copeland, Netemeyer, Boyd and Easterly aye, Stratemeyer nay. Motion carried.

PCOM

Motion to approve PCOM report by Boyd, seconded by Netemeyer. All aye. Motion carried.

Set Time/Date for Special Finance Committee Meeting for AR Balance Review

Finance Committee will meet on December 15, 2021 at 12:00 for AR balance review.

EXECUTIVE SESSION PER 5ILCS 120/2(C)(21) REVIEW OF CLOSED MINUTES

**CONFIDENTIAL TREATMENT OF CLOSED MINUTES PER 5ILCS 120/2.06(D)
DESTRUCTION OF VERBATIUM CLOSED RECORDS PER 5ILCS 120/2(C)
(21)**

Motion to enter into closed session by Netemeyer, seconded by Easterly. Roll call vote John Schubert aye, Don Jones aye, Ben Stratemeyer aye, Don Copeland aye, Pat Netemeyer aye, Pam Boyd aye, Sam Easterly aye.

The board entered closed session at 1:16pm.

The board meeting resumed at 1:30.

Motion by Stratemeyer to keep the confidential treatment of closed minutes per 5ILCS 120.2.06 closed, the verbatim closed recordings per 5ILCS 120/2.06 (c) of the previously mentioned sessions to be kept for 5 years, seconded by Boyd. All aye. Motion carried.

Schubert asked for any action taken on the closed minutes of the October 28 Board meeting, Stratemeyer stated to table until next month.

The meeting was adjourned.

John D. Schubert

President John Schubert